

Westfield Parish Council



The Oval Office, St Peter's Business Park
Westfield, BA3 3BX
Phone: 01761 410669
Email: council@westfieldparishcouncil.co.uk

Established 2011

Chairman: Cllr P Wilkinson Parish Clerk: Ms L J Close FSLCC

All Council Meetings are open to the Public and Press

25th February 2025

TO: (a) All Members of the Environment and Development Committee
Cllrs Diana Cooper (Chair), Kit Biggs, Geoff Fuller, Ron Hopkins (Vice Chair),
Eleanor Jackson, Paul Millard, Pat Williams.

(b) All other Members of the Council for information

Dear Councillor,

You are summoned to attend a meeting of the **Environment and Development Committee** of Westfield Parish Council on **Monday 10th March 2025 at 7pm at the Board Room, Oval Office, Cobblers Way, Westfield BA3 3BX.**

The meeting will consider the items set out below.

Ms L J Close
Parish Clerk

Before the meeting there will be a 15-minute public session to enable residents of Westfield to ask questions, and make comments.

AGENDA

- 1. Apologies for absence and to consider the reasons given** Council to receive apologies for absence and, if appropriate, to approve the reasons given.
- 2. Declarations of interest and dispensations** Members to declare any interests they may have in agenda items, in accordance with the

requirements of the Council's Code of Conduct. The Parish Council may consider agreeing a dispensation, providing the request is put in writing and the dispensation is allowed on the grounds set out in s.33 of the Localism Act 2011.

3. **Minutes of the last meeting** – To agree the minutes as a true and accurate record of the meeting held on 10th February 2025 (**Pages 1-4**)
4. **Neighbourhood Plan Review Working Group** - verbal update
5. **Planning applications for consideration (Page 5)**
6. **Planning decisions – none at the time of printing**
7. **Wayfinding Proposals for Westfield (Pages 6-9)**
8. **Recreation Ground – Norton Hill**
 - Tennis Court quotes – verbal update
9. **Recreation Ground – Westhill**
 - Changing Rooms – verbal update
10. **Waterside Valley**
11. **Highways**
12. **Events**
 - Love Parks Week – 25th July – 3rd August – verbal update

To resolve that, under Section 100A(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information falling within those paragraphs indicated in Part 1 of Schedule 12A of the Local Government Act 1972, as amended.

13. **Quotes**

Westfield Parish Council

Minutes of the Environment and Development Committee Meeting held in the boardroom at the Oval Office, Cobblers Way, Westfield on 10th February 2025 commencing at 7pm.

Present: Cllrs Diana Cooper (Chair), Kit Biggs, Ron Hopkins, Paul Millard, Phil Wilkinson and Pat Williams.

Absent: Cllrs Geoff Fuller and Eleanor Jackson

Also attending: Lesley Close, Parish Clerk and Tracey Stephens, Deputy Clerk, Revd Ian Rousell of St Nicholas Church and 3 members of the public.

The members of the public were residents of Coxwynne Close and wanted the Committee to understand their concern about large trees adjacent to their properties. They had been in touch with Cllr Jackson, who had sent apologies for this meeting. They were advised by Committee that they should approach Land Registry, possibly through Cllr Jackson and B&NES, to ascertain the owner of the land before going any further.

Revd Rousell attended the meeting to advise on the wishes of St Nicholas Church to sell the land, on which currently stands their office and a café. The funds will be used to make the church a community hub, serving the public 7 days a week. He confirmed that the pathway to Waterside Valley would not be affected by the sale.

112. Apologies for absence and to consider the reasons given

Apologies were received from Cllrs Fuller and Jackson and accepted.

113. Declarations of interest and dispensation

Cllr Millard declared an interest in item 12, Events as a committee member at WAGS.

114. Minutes of the last meeting

Resolved: The minutes of the last meeting held on 13th January 2025 were agreed as a true record and signed by the Chair.

115. Neighbourhood Plan Review working group

An update was given on the meeting with B&NES Neighbourhood Planning Officer.

Minutes subject to approval at the next meeting.

Signed **Dated**

Westfield Parish Council

116. Planning applications for consideration

There were no objections to the following applications:

25/00254/FUL	60 Wells Road	Erection of two storey, three bedroom dwelling
25/00379/TPO	Land East of Fosseyway Cottages	9 x Ash – fell due to die back

117. Planning Decisions

The planning decisions were noted.

118. Mendip Local Plan Part II

Resolved: that Cllr Jackson represents the Parish Council at the consultation meeting regarding the Mendip Local Plan Part II.

B&NES Local Plan consultation had been circulated and consideration was given to the Parish Council’s response.

Resolved: to respond to the B&NES Local Plan consultation reiterating the message in the Parish Council’s draft revised Neighbourhood Plan regarding development in Westfield.

119. Recreation Grounds Norton Hill

Boules Court surround – It was noted that work was scheduled for late March, early April

Tennis Court – an update was given on quotes for resurfacing the tennis court.

120. Recreation Grounds Westhill

Changing rooms – a verbal update was given. It was noted that planning permission had been applied for.

Entrance to the field on completion of the club’s patio – the pictures of the entrance to the field were noted. It was accepted that this would change again when the building work started on the new changing rooms.

121. Waterside Valley

Step to the new footbridge – It was noted that TCV were to take on the work, with the cost of materials likely to be around £100

Minutes subject to approval at the next meeting.

Signed Dated

Westfield Parish Council

Meeting with Somer Valley Rediscovered re: BART Feasibility and Concept Report – the plan from BART to develop ponds and wetlands in the valley was noted.

Resolved: to respond to BART offering the Parish Council’s support, with a note of concern regarding the safety and the depth of the ponds.

Art Based Entrance features – a briefing from New Leaf Studio was circulated regarding features at some of the entrances to Waterside Valley. This was noted and Cllrs looked forward to seeing the suggestions. The possibility of the Miner’s Trust offering a silhouette of a Pit Pony and lad was suggested.

Resolved: to put the suggestion to New Leaf Studio Somer Valley Rediscovered of the creation of a silhouette of a Pit Pony and lad to be positioned at one of the entrances to the Waterside Valley.

122 Highways

Somer Valley Links Project – Response to the consultation was discussed. It was agreed that a joint response was not the easiest way to approach this but that councillors should follow the electronic link or attend one of the consultation events.

123. Events

Love Parks Week – A verbal update was given on plans for Love Parks Week, 26th July to 3rd August

VE Day and VJ Day commemorations –

Resolved: to raise a flag to commemorate VE Day and VJ Day on the appropriate dates.

Allotments: an email had been received from the Chair of the Allotment Society requesting permission to have a beekeeper on site at Waterford Park, offering land for them to keep bees.

Resolved: to advise that permission had already been granted to keep bees and that WAGS could approach a beekeeper to keep bees on site, but that they were not permitted to sub let any land to do so.

The email from the Chairman also asked for some assistance with repairing the toilet on the site.

Resolved: to send an application form for a grant from the Parish Council in advance of the normal grant process.

To resolve that, under Section 100A(4) of the Local Government Act, 1972, the press and public **Minutes subject to approval at the next meeting.**

Signed Dated

Westfield Parish Council

be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information falling within those paragraphs indicated in Part 1 of Schedule 12A of the Local Government Act 1972, as amended.

124. Quotes

There were no quotes to consider.


The meeting closed at 8:28 pm.

Minutes subject to approval at the next meeting.

Signed **Dated**

Westfield Parish Council Planning Applications – MARCH 2025

Date Rec'd	App No	Applicant	Location	Case Officer	Proposal	Response By
11/02/2025	25/00437/FUL	Westfield Parish Council	Westfield Sports And Community Centre	Danielle Milsom	Demolition of existing redundant skittle alley and replacement with sports changing room	N/A
13/02/2025	25/00554/FUL	Ken Biggs Construction Ltd	Techniglaze Ltd, First Avenue	Kate Sullivan	Erection of extension to existing factory (Unit D)	6 th March, extension requested
20/02/25	25/00672/FUL	Mr and Mrs Thomas Hosken	Mandeville Wells Road	Kate Sullivan	Roof ridge raised, and erection of 2 storey side and rear dormer extension.	13/03/25

 Indicates application received since agenda printed

Parish Clerk

From: Richard White <Richard_White@BATHNES.GOV.UK>
Sent: 10 February 2025 16:10
To: Parish Clerk
Cc: Timothy Rawlings
Subject: RE: Wayfinding Improvements
Attachments: Wayfinding Proposals in Westfield.pdf.pdf

Dear Lesley,

I hope you are well and had a good weekend. Having been back and forth a bit over the last few weeks, I realise this wayfinding project could potentially get lost in the weeds if we focus too much on cycle ways that are not yet developed (e.g. Oval Homes) or form part of other schemes (CRSTS project called Midsomer Norton & Westfield walking wheeling & cycling links). So, I thought I'd send over some proposals to keep the ball rolling and I have assigned my recommendations in 3 phases. Phase 1 & 2 should be actionable fairly quickly, though I am having a meeting with Fossey School this Wednesday (re-scheduled from 2 weeks ago) to ascertain how wayfinding would be helpful to them. I'll let you know if my recommendations change for phase 1 following this meeting.

I can potentially see the need for further discussion before actioning phase 2, but may be I'm imagining issues where there are none. Somer Valley Links are very keen that we signpost people to the Waterside Valley walk and they will have some interpretation boards at the entrance points around the loop, but are not planning any further wayfinding. So it would be good to signpost people to this beautiful walk who may be travelling down Wells Road for example. However, we are aware that Westfield residents may be sensitive to any additional parking that may result from new signs directing people who want to begin the walk from Waterford Park. This is why I have therefore proposed that walkers who are travelling by car begin the walk from the Westfield Recreation Ground using the Rec carpark which would resolve the roadside parking concern. However, the wording on the current board outside the car park would need to be adapted to reinforce the message that parking is permitted for walkers.

Phase 3 ought to wait until you have further clarity of where the actual permissive cycle/shared use routes will be established.

I have tried to annotate the map you provided me with as best I can but appreciate that you might need to ask further questions. So I suggest you take a look, discuss what is possible/permissible within the restrictions that you will be aware of, and then perhaps ascertain from some suppliers (George at Radstock TC should be able to let you know which suppliers she used) how much the costs might be for phase 1 & 2:

Phase 1

- Blue Finger signs with text x 2
- Blue arrow signs x 2

Phase 2

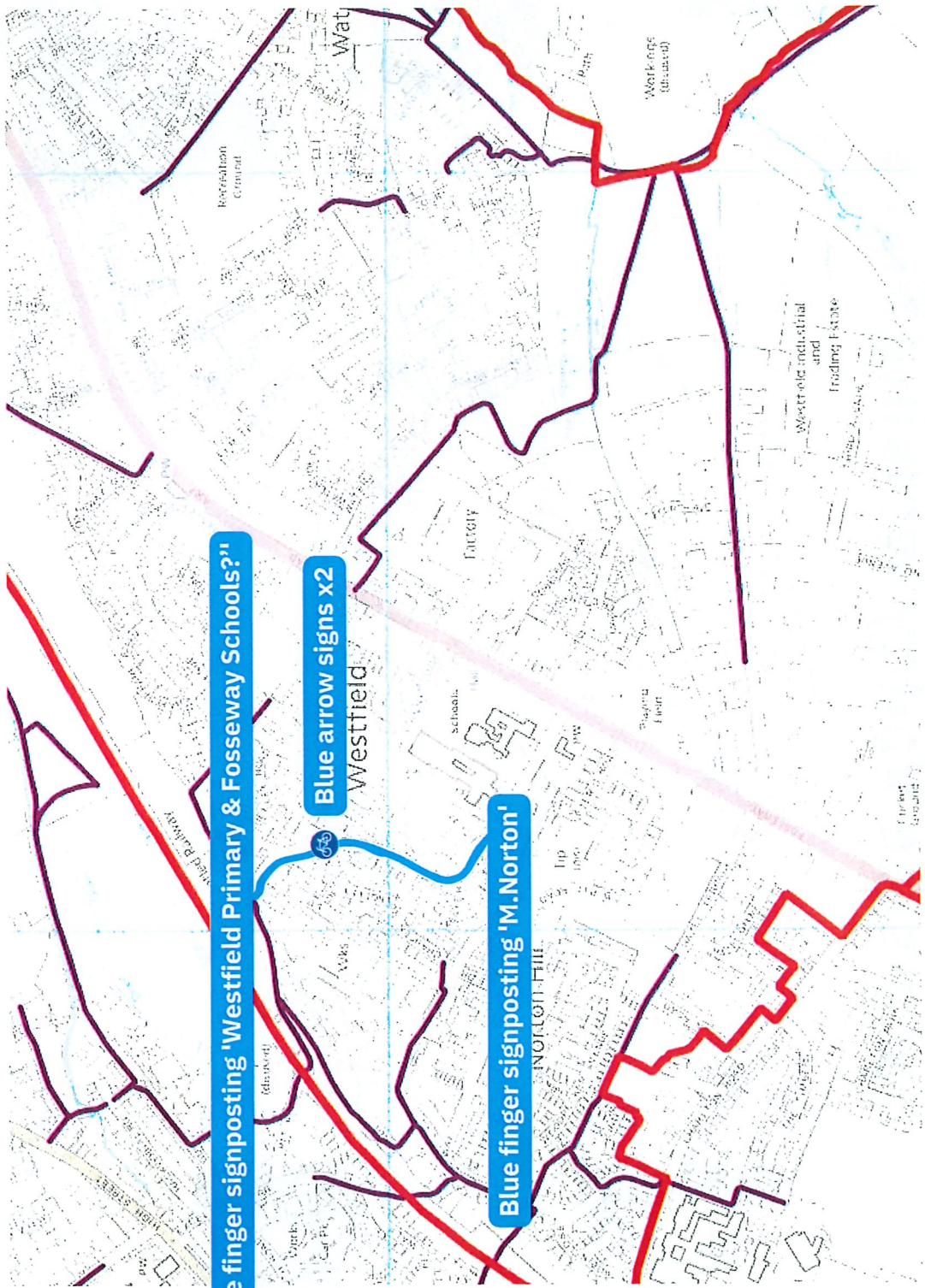
- Brown Finger signs with text x 3
- Information Rectangular sign with text x 1

Once you're in agreement with the proposals with any amendments you feel there ought to be, we can look at the quotes you've received and see what financial contribution we can make toward the project.

I hope this sounds ok and perhaps we should schedule in another meeting in a month or so?



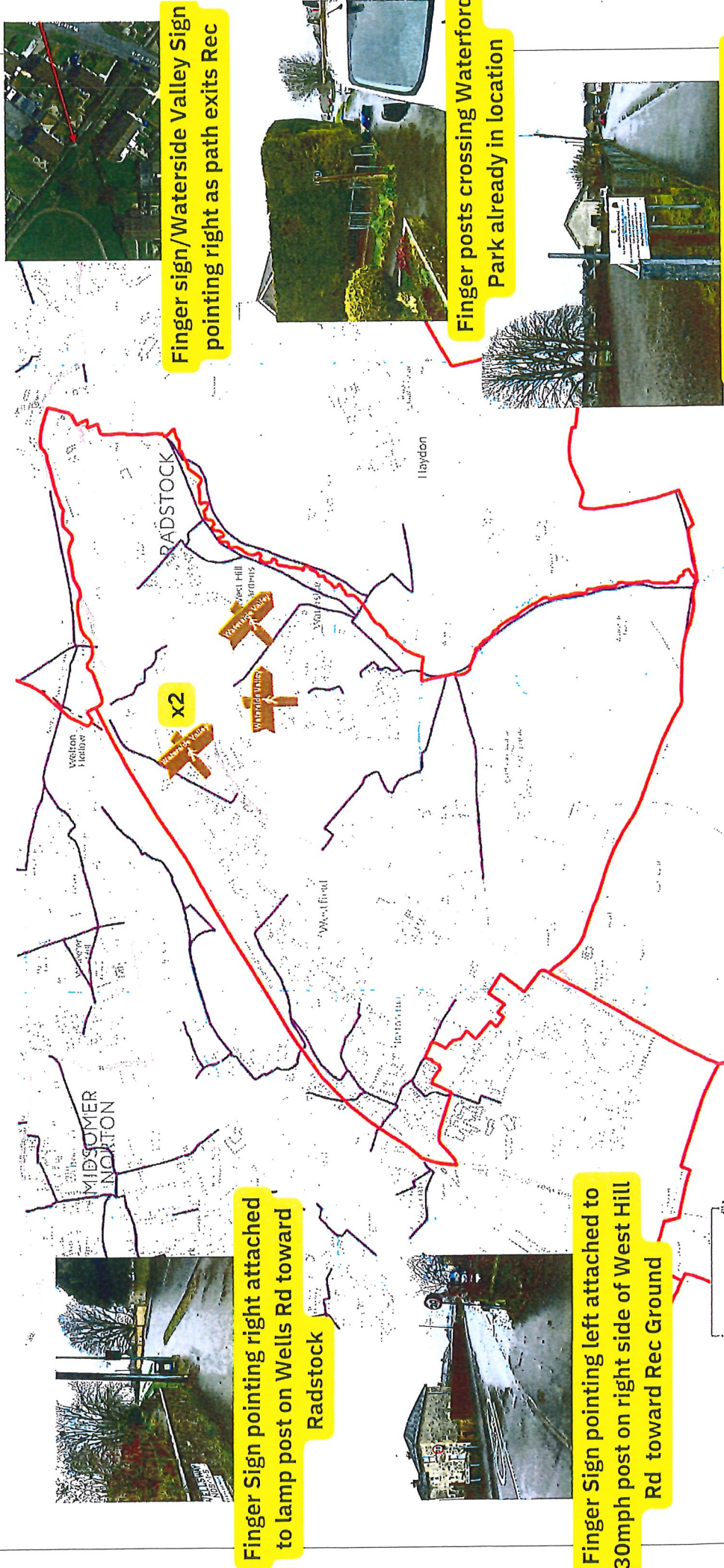
ParrishOnline Westfield Wayfinding Phase 1



Westfield Wayfinding Phase 2



Waterside Valley Walking Signs



Finger sign/Waterside Valley Sign pointing right as path exits Rec

Finger Sign pointing right attached to lamp post on Wells Rd toward Radstock



Finger Sign pointing left attached to 30mph post on right side of West Hill Rd toward Rec Ground



x2 Waterside Valley

West Hill

Waterside Valley



Finger posts crossing Waterford Park already in location



Info Sign advertising Waterside Valley Walk attached to post at entrance to Recreation Ground car park

Westfield Wayfinding Phase 3

