

WESTFIELD PARISH COUNCIL

Minutes of the meeting of the Parish Council held at the Oval Office
Monday 6th January 2025 commencing at 7.00pm

Present: Chair: Cllr P Wilkinson
Cllrs: K Biggs, D Cooper, G Fuller, R Hopkins, E Jackson,
L Lambell, P Millard, R Moss and P Williams.

Attending: Lesley Close - Parish Clerk, Tracey Stephens – Deputy Clerk

Absent: Cllr M Curtis

110. Apologies for absence and to consider the reasons given

There were no apologies for absence.

111. Declarations of interest and dispensations

There were no declarations of interest.

112. Minutes of the Parish Council meeting – 2nd December 2024

Resolved: that the minutes of the meeting on 2nd December 2024 were agreed and signed as a correct record.

113. Committee and Working Group reports

Environment and Development – 9th December 2024

Resolved: That the minutes of the Environment and Development meeting held on the 9th December 2024 be noted.

Finance and Personnel – 11th December 2024

Resolved: That the minutes of the Finance and Personnel meeting held on 11th December be noted

114. Approval of any items over £5,000 and consideration of any virement

There were no items to consider.

Minutes are draft until agreed at the next meeting.

Signed Dated

Westfield Parish Council

115. Internal Audit Report

Resolved: to accept the Internal Audit report with no comments. The vote was unanimous.

116. Outside Bodies reports

Radstock Museum – It was reported that the AGM of the Museum Society had been delayed and would now take place on Saturday 11th January.

117. Creating Community identity

Cllr Hopkins requested that Cllr Moss establish who best at B&NES to direct a letter regarding the lack of directional signs to Westfield. Cllr Moss said he would investigate.

Cllr Jackson advised of the Westfield in Bloom AGM on 29th January and invited Councillors.

118. Chairman's report

Cllr Wilkinson gave thanks to Cllr Cooper and Mr Cooper for judging the Home Christmas decorations competition. It was noted that there was an increase in the number of homes decorated and that the competition was strong.

Cllr Jackson offered thanks to the Chairman for his officiating at the Grant Awards ceremony before Christmas. The event was a success.

119. Bath and North East Somerset Councillors' reports

Cllr Moss reported that the budget was still under development and that the toughest challenge was adult and children's social care.

Cllr Jackson reported that the hearing re: the Fosseway South planning application was to be on 28th January and she would be attending. The Mendip Local Plan hearings were to start on 3rd March 2025. After attending an NHS scrutiny panel in December she noted that there is an issue with respite care in B&NES, with homes closing in Keynsham and Bath.

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To resolve that, under Section 100A(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information falling within those paragraphs indicated in Part 1 of Schedule 12A of the Local Government Act 1972, as amended.

120. Westhill changing rooms

Resolved: to accept the revised quote from MJW Architects for work on Westhill Changing rooms, noting that the fee had reduced from that accepted at Parish Council on 4th November 2024. Voting – 8 for and 2 against.

121. New office

A verbal update was given.

Resolved: Cllr Biggs to attend the premises on Thursday 9th January to prepare a risk assessment and an emergency exit strategy. To report back to Environment and Development on 13th January. E& D given delegated authority to make a decision on the way forward.

The meeting closed at 8:06pm

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Signed Dated