

WESTFIELD PARISH COUNCIL

Minutes of the meeting of the Parish Council held at the Oval Office
Monday 4th November 2024 commencing at 7.00pm

Present: Chair: Cllr P Wilkinson
Cllrs: K Biggs, D Cooper, G Fuller, E Jackson, P Millard,
Attending: Lesley Close - Parish Clerk, Caitlin Brown - Admin Assistant
Absent: Cllrs M Curtis, R Hopkins, L Lambell, R Moss, P Williams

82. Apologies for absence and to consider the reasons given

Apologies for absence were received from Cllrs Hopkins, Moss and Williams and were accepted.

83. Declarations of interest and dispensations

Declarations were received from:

- Cllr Jackson declared an interest in agenda item 7 – Grants 2024 as they are a member of Westfield in Bloom
- Cllr Millard declared an interest in agenda item 7 – Grants 2024 as they are a member of W.A.G.S
- Cllr Biggs declared an interest in item 7 – Grants 2024 as they are a member of the Midsomer Norton and Radstock Silver Band

84. Minutes of the Parish Council meeting – 7th October 2024

Resolved: that the minutes of the meeting on 7th October 2024 were agreed and signed as a correct record.

85. To confirm the Committee(s) on which Cllrs Curtis and Lambell would like to serve

Cllrs Curtis and Lambell were absent so no decision was made.

86. Committee and Working Group reports

(a) Environment and Development – 14th October 2024

Minutes are draft until agreed at the next meeting.

Signed Dated

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Resolved: That the minutes of the Environment and Development meeting held on the 14th October 2024 be noted.

(b) Finance and Personnel – 23rd October 2024

Resolved: That the minutes of the Finance and Personnel meeting held on the 23rd October be noted.

87. Approval of any items over £5,000 and consideration of any virement

There were no items to consider.

88. Grants 2024 as recommended by F&P

Resolved: The grants as recommended by F&P were unanimously agreed.

89. Reminder of the meeting with the Police and Crime Commissioner Clare Moody on 7th November at 6pm

Resolved: The meeting has been noted

90. Outside Bodies reports

Radstock Museum – ‘By Gone Days’ lectures continue to take place. As always, there is an appeal for volunteers. The museum is curating an exhibition which will take place next year about miners. Cllr Jackson will forward the newsletter.

Mardons – Cllr Cooper reported that the committee were due to meet with Police and Crime Commissioner Clare Moody during her recent visit to Westfield however this did not go ahead as Clare Moody’s visit was cut short. Cllr Cooper has requested that the committee send any questions they have for Clare Moody to the Parish Council so that these can be addressed at the meeting with Clare on 7th November.

Westfield In Bloom – Cllr Jackson reported on the recent success in this year’s awards. The allotment society, Westfield Primary School and Fosseyway School were all awarded Outstanding. Westfield Primary School are now recognised as a Champion School within B&NES.

91. Creating Community identity

Cllr Fuller asked when the Westfield sign on Welton Road will be reinstated.

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Signed Dated

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Resolved: The Clerk will contact B&NES to request that the sign which they currently have stored is reinstated.

92. Chairman's report

Cllr Wilkinson requested volunteers for laying of the wreath in Radstock on behalf of the Parish Council and The Royal British Legion.

Resolved: Cllr Biggs will lay a wreath on behalf of the Parish Council in Radstock. Cllr Fuller will lay a wreath on behalf of the Royal British Legion in Westfield.

93. Bath and North East Somerset Councillors' reports

Cllr Jackson reported:

- I have missed a number of my regular 'surgeries' at Trinity Methodist Church, most recently because of fund-raising events in the afternoon meaning the hall was shut mornings.
- I have been busy with Westfield in Bloom, which I believe is very important for creating community cohesion, identity and morale.
- Unfortunately, the Local Plan process has been halted, which makes Westfield vulnerable to speculative developments I did my best to represent your views individually at the Planning Inspector's Enquiry into the Curo application.
- We should see the consultation process of RADCO begin in January.
- I have devoted a lot of time to the recent Police and Crime Commissioner's visit. She met Sam Plummer of Youth Connect South West, who spoke highly of our support and the work he was endeavouring to do in Westfield

94. Calendar of Meetings 2024

Resolved: the meeting dates were noted.

To resolve that, under Section 100A(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information falling within those paragraphs indicated in Part 1 of Schedule 12A of the Local Government Act 1972, as amended.

95. Changing Rooms at Westhill Club

There was a discussion on how to proceed with the Changing Rooms.

Resolved unanimously:

1) The Parish Council agreed architect fees in the amount of £950 for Minutes are draft until agreed at the next meeting.

Signed Dated

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planning drawings and application for planning approval + £950 to revise drawings and specs for Building Control and tender submission.

- 2) When meeting with the Architect, we touched on the possibility of demolishing the existing building and re-building as a stand-alone structure on the same footprint from scratch. The Parish Council agreed to go ahead with this option.
- 3) The Clerk to arrange another meeting with the Architect to iron out all the items they require in order to write a spec.
- 4) The Funding Matrix was noted and it was agreed to fund from reserves and grants with the balance via a PWLB loan of 15 to 20 years.

96. Purchase of Parish Council Office

A verbal update was given.

The meeting closed at 20:15

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Signed Dated