

**HEALTH AND SAFETY AT WORK**

**POLICY STATEMENT**

Westfield Parish Council is committed to securing, as far as is reasonably practicable, the Health, Safety and Welfare of employees and other persons likely to be affected by the activities of the Council.

The Council recognises that effective Health and Safety performance can only be achieved through the support of its staff, and a management commitment to continuous improvement.

In addition, the arrangements of routine work activities within the workplace and these areas used for recreational purposes with a public audience require that hazards associated with these activities are systematically identified, assessed and controlled through a variety of system measures.

In order to adequately control the risks to staff and the public, the Council is committed to:

- a) The rigorous recruitment and selection of personnel
- b) A system of training based on the demonstration and maintenance of competence.
- c) The procurement, testing, maintenance and use of suitable equipment.
- d) The provision of information relating to hazards, their associated risks and appropriate control measures
- e) The competent supervision of all employees through training.
- f) Simple effective procedures and systems.
- g) The application of discipline and clear instructions at all workplaces.
- h) Risk assessments carried out at least annually by the people identified on the Health and Safety management structure.

It is the policy of the Council that the arrangements contained in this document are strictly adhered to.

Signed  
Chair of the Council

Date

Signed  
Parish Clerk

Date

<b>Review History</b>	<b>To be reviewed annually</b>
Parish Council	1/9/14
Parish Council	7/9/15
Parish Council	05/09/16
Parish Council	04/09/2017
Parish Council	3/9/18
Parish Council	7/10/19
Parish Council	2/11/2020
Parish Council	6/9/21
Parish Council	05/09/2022

Westfield Parish Council

Agreed by Parish Council	15 <sup>th</sup> May 2023
Agreed by Parish Council	7 <sup>th</sup> May 2024
<b>Next review</b>	<b>May 2025</b>