

Westfield Parish Council

**Minutes of the Environment and Development Committee Meeting held in the
boardroom at the Oval Office, Cobblers Way, Westfield on
10th June 2024 commencing at 7pm.**

Present: Cllrs Diana Cooper (Chair), Kit Biggs, Geoff Fuller, Paul Millard, Phil Wilkinson and Eleanor Jackson.

Also attending: Lesley Close, Parish Clerk, Caitlin Brown, Admin Assistant

Absent: Cllrs James Cradock, Pat Williams and Ron Hopkins

16. Apologies for absence and to consider the reasons given

Apologies were received from Cllrs Cradock, Williams and Hopkins

17. Declarations of interest and dispensation

There were no declarations.

18. Minutes of the last meeting

Resolved: The minutes of the last meeting held on 13th May were agreed as a true record and signed by the Chair.

19. Neighbourhood Plan Review working group

The Strategic Transport Review was circulated.

20. Planning applications for consideration

There were no objections to the following application:

Date Rec'd	App No	Applicant	Location	Case Officer	Proposal	Response By
14/05/24	24/01760/FUL	M Ben Padfield	14 St Peter's Road	Danielle Milsom	Erection of one storey rear extension and loft conversion including installation of dormer.	04/06/24 – ext confirmed to 11 th June

24/01862/OUT. Landex Properties Ltd. 11 Cedar Terrace. Outline planning application with all matters reserved for the erection of an attached two storey dwelling to the side of no.11 Cedar Terrace.

There were no objections to the above application on the condition that the building materials used are of a sympathetic nature.

In accordance with our Neighbourhood Plan; *Proposals should reflect the character of the surrounding area and protect the amenity of neighbours. It should reinforce the uniformity of the street by reflecting the scale, mass, height and form of its neighbours.*

Minutes subject to approval at the next meeting.

Signed **Dated**

Westfield Parish Council

21. Planning Decisions

There were no planning decisions.

22. Recreation Ground – Norton Hill

Cllr Cooper noted that whilst playing Boules at the recreation ground last week all dogs were kept on leads.

23. Recreation Ground – Westhill

Changing Rooms – to note we are out to tender with a deadline of 28th June 2024. Query on whether planning permission is required.

Resolved: Cllr Jackson to investigate.

24. Update from Somer Valley Rediscovered and The Active Way

- An update was given on the meeting with Miriam Woolnough of Somer Valley Rediscovered 21/5/24.
- The new walks by Active Way were circulated.
- It was queried what will happen to local events when funding ends.

Resolved: To look in to this nearer to March 2026

25. Highways

Speed indicator devices – The Committee were advised that BANES have completed the technical forms which have been sent to Westcotec. We are awaiting an installation date.

26. Events

D-Day – 6th June: The event was well attended and ran smoothly. It was noted that Curo had done an excellent job of cutting and clearing the grass prior to the event and thanks were to be given. It was noted that a sound system would have been beneficial.

30 Days Wild - June – an update was given of events and social media posts during this month.

Love Parks Week July/Aug – an update was given of activities in the parks that week.

Councillors thanked Admin Assistant Caitlin Brown for her work on recent events.

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To resolve that, under Section 100A(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information falling within those paragraphs indicated in Part 1 of Schedule 12A of the Local Government Act 1972, as amended.

27. BANES Public Spaces Protection Order (PSPO) Consultation

Councillors would like more information regarding the PSPO

Resolved: (1) The Clerk will contact BANES and request further information.
(2) Cllr Jackson will invite the new Police and Crime Commissioner to attend a meeting with the Parish Council

28. Quotes

Footbridge – (1) installation and (2) project management

Resolved: To accept the quote from Spectrum Construction Services Ltd of £22,705.49 for wooden bridge and £22,982.00 for installation as per the brief at a total of - £45,687.49. Together with the project management of the works in the amount of £1,680 by New Leaf Studio. This to be funded by the WECA grant of £29,500 with the shortfall being met by the Parish Council from its CIL receipts.

The meeting closed at 7.56pm

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Signed **Dated**