

Westfield Parish Council Action Plan 2024 at April 2024

Item	Details - Aims and objectives arising from community engagement	Target date	Link to budget code	Current details and progress	Update October 2024
Christmas Lights switch-on event	The event continues to be successful and well attended. ON-GOING	Annual event	4223/202	Temporary Event Notice is no longer required by B&NES. Speed Indicator Device to go up on the Westhill Road Junction and therefore we will need to convert another lamppost for Christmas Lights ON-GOING	
Nature trail to link to the proposed park in Westfield	This suggestion was raised at the Neighbourhood Plan consultations. This is being considered by the Green and Open Spaces Working Group. In Dec/Jan 2020/1 the services of a surveyor were undertaken to establish land value and an approach was made to the landowner who declined the offer of £10,000.	ongoing	4912/199 S106 / CIL	As it would appear that the landowner is not willing to sell at the moment, this project is on hold and has been somewhat replaced for the time being by the planned purchase of a section of the Waterside Valley. ON HOLD	
Westfield Inspirational Citizen Award	2018: John Reynolds of Westfield TT 2019: Martin Bates of WAGS 2020: Catherine Cooper for Terracycle collection 2021: three winners – Debbie Maggs, Mike Chivers, Nigel Swift 2022: Eddie and Rachael Liddiard 2023 – Marion Harrington 2024 – Sally Hicks	Annual	4102/102	ON-GOING	

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<p>Changing Rooms at Westhill Recreation Ground</p>	<p>The Neighbourhood Plan supported a proposal for the development of a parish facility in Westfield to meet the social, recreational and cultural needs of the community. s106 funds have been obtained for a feasibility study which has now formed the basis of a Planning Application which is currently under consideration with B&NES. Multiple funding sources were investigated. Sperring Trust have pledged £5000.</p>	<p>ongoing</p>	<p>4928/199</p>	<p>Discussion commenced with Westfield Club to regularise ownership and to use part of the premises for changing rooms. An Architect has been selected to design and manage the works once the legal ownership is confirmed.</p> <p>Westhill Club has completed its work to become a Co-operative and thus have a legal constitution. The constitution confirms the land is in the ownership for public recreation for perpetuity. The land has been registered with Land Registry in their name and a land swap undertaken giving some land for patio use to the Club and changing rooms to the Parish Council at the site of the former skittle alley.</p> <p>The Football Clubs and Football Foundation have been consulted on the Plans for the new changing rooms.</p> <p>ON-GOING</p>	
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Youth provision in Westfield	The Parish Council budgets to fund the Youth Service for Westfield.	ongoing	4237/202	YCSW send regular updates on their work. The Parish Council has signed a two-year contract for their services through to March 2025. ON-GOING	
Climate Emergency	Following the declaration of a climate emergency at Parish Council on 2 nd March 2020 a working group was formed. There is opportunity for the Working Group to report to each Parish Council meeting.	n/a		Items of a Climate Emergency are considered under the remit of E&D. The Parish Council has drafted a Nature Action Plan – March 2024 ON-GOING	
Office space and storage in the light of Covid	Parish Council explored the options to allow the staff to return safely to work. It was agreed to hire the office next door to increase space for social distancing and storage. Government guidance and the increase/decrease of Covid in the area is monitored weekly.	Ongoing	4013/1	<p>The offices were closed during periods of National lockdown in November and Jan-March but are being used when permitted.</p> <p>The one-year contract for the second office expired October 2021 and is now used on a month by month basis with 2 month notice to vacate. The first office tenancy is due to expire December 2022.</p> <p>Arrangements in place for an office move to the office block next door in August 2024</p> <p>ON-GOING</p>	

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Neighbourhood Plan Review	Five years after the adoption of the Neighbourhood Plan at Referendum, it has been agreed to conduct a review to keep it relevant.	May 2025		<p>(1) We have gone out to tender for a planning consultant to help create a new housing policy relating to affordable housing for Westfield residents;</p> <p>(2) We have gone out to tender for a housing needs survey to give evidence for item (1) above.</p> <p>(3) Funding up to £10,000 is available from DEFRA.</p> <p>The Housing Needs Survey took place in Feb/March 2024 funded by DEFRA.</p> <p>This report to inform the Housing update section of our Neighbourhood Plan.</p> <p>ON-GOING</p>	
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Review History	To be reviewed twice a year
Agreed by Finance and Personnel	20/5/2015
Reviewed by Finance and Personnel	23/09/2015
Reviewed by Finance and Personnel	19/05/2016
Reviewed by Finance and Personnel	19/10/2016
Reviewed by Finance and Personnel	19/04/2017
Reviewed by Finance and Personnel	18/10/2017

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Reviewed by Finance and Personnel	18/04/2018
Reviewed by Finance and Personnel	17/09/2018
Reviewed by Finance and Personnel	17/04/2019
Reviewed by Finance and Personnel	23/10/2019
Reviewed by Finance and Personnel	22/04/2020
Reviewed by Finance and Personnel	21/10/2020
Reviewed by Finance and Personnel	22/04/2021
Reviewed by Finance and Personnel	20/10/2021
Reviewed by Finance and Personnel	19/10/22
Reviewed by Finance and Personnel	19/4/23
Reviewed by Finance and Personnel	18/10/23
Reviewed by Finance and Personnel	17/4/24
Date of next review	October 2024