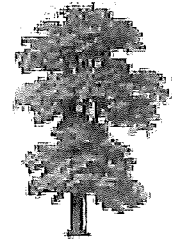


Westfield Parish Council



The Oval Office, St Peter's Business Park
Westfield, BA3 3BX

Phone: 01761 410669

Email: council@westfieldparishcouncil.co.uk

Chairman: Cllr G Fuller Parish Clerk: Ms L J Close FSLCC

Established 2011

All Council Meetings are open to the Public and Press

2nd March 2023

TO: (a) **All Members of the Environment and Development Committee**
Cllrs Bryan Wallbridge (Chair), Diana Cooper (Vice Chair), Geoff Fuller, Ron
Hopkins, James Honess, Eleanor Jackson, Paul Millard, Pat Williams

(b) **All other Members of the Council for information**

Dear Councillor,

You are summoned to attend a meeting of the **Environment and Development Committee** of Westfield Parish Council on **Monday 13th March 2023 at 7pm at the Board Room, Oval Office, Cobblers Way, Westfield BA3 3BX.**

The meeting will consider the items set out below.

Ms L J Close
Parish Clerk

Before the meeting there will be a 15-minute public session to enable residents of Westfield to ask questions, and make comments.

AGENDA

1. **Apologies for absence and to consider the reasons given** Council to receive apologies for absence and, if appropriate, to approve the reasons given.

2. **Declarations of interest and dispensations** Members to declare any interests they may have in agenda items, in accordance with the requirements of the Council's Code of Conduct. The Parish Council may consider agreeing a dispensation, providing the request is put in writing and the dispensation is allowed on the grounds set out in s.33 of the Localism Act 2011.
3. **Minutes of the last meeting** – To agree the minutes as a true and accurate record of the meeting held on 13th February 2023 (**Pages 1-4**)
4. **Planning applications for consideration** – no applications to note at the time of printing the agenda
5. **Planning decisions** – no decisions to note at the time of printing the agenda
6. **Recreation Ground – Norton Hill**
 - New Office – verbal update
 - Fun Day at Norton Hill
7. **Recreation Ground – Westhill**
Westhill Club update – verbal update
8. **Waterside Valley**
 - Dog bins – verbal update
 - Bridges – update Cllrs Cooper and Millard
9. **Events**
 - Coronation Big Lunch – 7th May 2023 12-3pm (**Page 5**)
 - Christmas Lights Display 2023 (**Pages 6-7**)
10. **Bleed Control Kits** As requested at the last meeting (**Pages 8-9**)

To resolve that, under Section 100A(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information falling within those paragraphs indicated in Part 1 of Schedule 12A of the Local Government Act 1972, as amended.

11. **Quotes**
 - Extension to the Fitness Track
 - Christmas Trees

Westfield Parish Council

Minutes of the Environment and Development Committee Meeting held in the boardroom at the Oval Office, Cobblers Way, Westfield on 13th February 2023 commencing at 7pm.

Present: Cllrs Bryan Wallbridge (Chair), Diana Cooper, James Honess (arr 7:05pm), Ron Hopkins, Paul Millard and Pat Williams

Also attending: Lesley Close, Parish Clerk, Tracey Stephens, Deputy Clerk.

Absent: Cllrs Fuller and Jackson

107. Apologies for absence and to consider the reasons given

Apologies were received and accepted from Cllrs Fuller and Jackson

108. Declarations of interest and dispensation

There were no declarations of interest

109. Minutes of the last meeting

The minutes of the last meeting held on 12th December were agreed as a true record and signed by the Chair.

110. Planning applications for consideration

There were no applications to consider.

The appeal, 23/00004/RF, against the decision for 22/02438/FUL was noted.

111. Planning Decisions

The planning decisions were noted.

112. White Post Application – Mendip District Council

The response from the Parish Council, sent 18/01/23, was noted.

Resolved: to consult with Head of Planning at B&NES to ascertain if there is any other response from us that would be appropriate.

113. Bus Consultation

Resolved: to respond to the consultation noting that the Parish Council is very concerned that the elderly and infirm of Westfield would be highly inconvenienced by the removal of services in Westfield, particularly the number 82 service, making a considerable number of them housebound.

Minutes subject to approval at the next meeting.

Signed Dated

114. Parking issues at Cobblers Way

A complaint from a resident regarding parking on double yellow lines, especially at school and nursery drop off/pick up times was circulated.

Resolved: to request of B&NES that a traffic warden attends the most affected areas at least twice a year at the critical times of day. – 8am – 9am and 3pm – 4pm on school days.

115. Recreation Ground – Norton Hill

New Office – A specialist report was needed to be sent to Building Regulations at B&NES before any further work could be done.

Resolved: to accept the quote for £2350+VAT obtained by MJW Architects

Fun Day – Daniel Moyes had asked if he could run a Fun Day at Norton Hill in the Summer.

Resolved: to invite Mr Moyes to a meeting to discuss further.

116. Recreation Ground - Westhill

Westhill Club update – an update was given.

Link from Ash Tree Court - a resident had requested that a path be put in place between Ash Tree Court and the running track.

Resolved: to obtain quotes for providing a path linking an access from Ash Tree Court and a path linking the play area with the running track.

117. Proposed addition to the coal truck planter

One quote was still to be received.

Resolved: to defer to the next meeting.

118. Waterside Valley

Dog Bins

Resolved: to purchase 2 x large capacity Dog Waste bins from Wybone Ltd at a cost of £424.99 + VAT each to be placed at the Radstock entrance and the Chestnut Close entrance to Waterside Valley. And to arrange emptying at a cost of £120+VAT per bin for a twice weekly empty with Greensward.

Purchase of the extra land

Minutes subject to approval at the next meeting.

Signed **Dated**

Westfield Parish Council

It was noted that the interim report had been received from Crossman’s Solicitors. There were no concerns raised.

Certificate of Lawful Use

It was noted that the application for Certificate of Lawful Use had been approved, meaning that work could go ahead on the Valley without further planning permissions.

119. Linking Somer Valley Councils/Beat the Street game

Resolved: to respond to Marc Harrison of B&NES supporting the initiative.

120. Planting new planters at Wesley Avenue

A proposal for planting had been received from Rob Wicke.

Resolved: (1) to ask for a breakdown of costs for the smaller planter between plants and soil

(2) ask for costs of surrounding the hydrangea with smaller plants until it is established.

121. Youth Connect

Jayne Lewis of Youth Connect had asked if Parish Council felt it would be of benefit to have a ‘Cluster’ meeting on a regular basis with Youth Connect and the parishes that they work with.

Resolved: to respond to Jayne Lewis to say that the regular reports that Parish Council receives from them is sufficient to update on activities in Westfield.

122. Events

Coronation Celebration update

An update was given on the planning for the event.

Christmas trees

To be deferred to the next meeting while obtaining more information.

Front Garden competition

It was noted that the Front garden competition will go ahead this year.

Safe and Sound

Minutes subject to approval at the next meeting.

Signed Dated

Westfield Parish Council

Safe and Sound Homecare Services had approached the Parish Council to advise that they would like to run a monthly social event in Westfield for the community of Westfield.

Resolved: to offer support for the event. Cllrs Cooper and Williams volunteered to help and Mardons Club had offered their premises, to be used free of charge.

The meeting closed at 7:55 pm

Minutes subject to approval at the next meeting.

Signed Dated

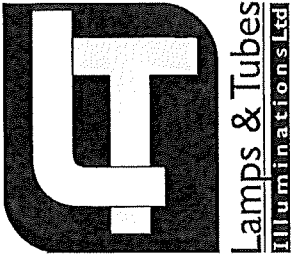
Coronation Big Lunch

The company providing two bouncy castles, Jolly Jumpers has £5million public indemnity insurance.

Our insurance company advises that companies providing inflatables have the same amount of public indemnity insurance as ourselves i.e. £10 million.

Talking to the insurance company, they say this is for guidance only and there is no requirement in the policy for them to have the same public indemnity limit as us.

Is this acceptable to the Parish Council? Risk is mitigated by having two stewards monitoring the bouncy castles at all times.



Units 5 & 6 Crown Business Estate
180 – 182 Berkhamstead Road
Chesham, Buckinghamshire
HP5 3ET

Tel: 01494 783541
Email: admin@lilluminations.co.uk
www.lilluminations.co.uk

Lesley Close
Westfield Parish Council
The Oval Office
St. Peters Business Park
Westfield
BA3 3BX

Thursday 16th February 2023

When replying please quote:
E5096/23

Dear Lesley,

Christmas Lighting Display

As we have now completed another Christmas season and decorations have been returned to storage, we hope that the display was well received again this year.

Having carried out our annual review of all projects and as with everyone, we have had increases which are both unprecedented and unforeseen, and whilst we have tried to absorb these additional costs, we now have no alternative but to increase our rates. We fully understand all budgets are tight and have done our best to keep any increases to a minimum. We have provided a breakdown of costs for this season, and whilst there is an increase in labour charges, all rental costs will remain the same.

We apologise for any inconvenience this may cause and hope you can understand the situation we find ourselves in

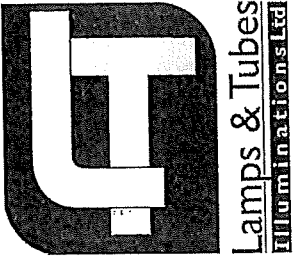
We look forward to hearing from you soon, but in the meantime, should you have any questions or queries, please do not hesitate to contact us.

Yours sincerely,
For Lamps & Tubes Illuminations Ltd.,

Matt Taylor
Managing Director

Registered Office: Unit 7A Waterside Business Park,
Waterside, Chesham, Buckinghamshire HP5 1EP.
Registered Number: 4202245





Client: Westfield Parish Council

Contact: Lesley Close

Thursday 16th February 2023
 When replying please quote:
E5096/23

Confirmation of Costs

<u>Product Rental -</u>		
<u>Original Agreement 2020 – 5 Year Agreement:</u>		
Column Decoration – Stocking REF: 122189	13no@ £135.00	£1,755.00
Column Decoration – Lantern REF: 122161	13no@£135.00	£1,755.00
Column Decoration – Baubles REF: 122165	12no@£135.00	£1,620.00
<u>New Agreement 2022 – 3 Year Agreement:</u>		
Column Decoration – Stocking REF: 122189	1no@£300.00	£300.00
Column Decoration – Lantern REF: 122161	1no@£300.00	£300.00
Column Decoration – Baubles REF: 122165	1no@£300.00	£300.00
<u>Infrastructure:</u>		
Clients' existing Column Power Supplies to be used		£0
<u>Installation & Removal:</u>		
Engineers and powered access equipment to install and remove display -		
Column Decorations	41no@£135.00	£5,535.00
Engineers to attend Switch On event and set timers (Pair)	1no@£575.00	£575.00
Installation/Removal:		£6,110.00
Total Cost for 2023/2024 Season:		£12,140.00

All prices plus VAT. Terms overleaf

Bleed Control Kits

What is a bleed control kit?

Bleed control kits are important in instances of 'catastrophic bleeding'. In severe cases, applying pressure to the wound may not be enough to stem the bleeding. This is when a bleed control kit is useful.

What should a bleed control kit contain?

Bleed control kits are designed to treat wounds in the most effective way. Each item can be used individually or in conjunction with other items to provide the most effective pre-hospital care.

Pressure dressing

A pressure dressing is designed to bring extra pressure to a wound, helping to coagulate blood in severe bleeds. They are also used in junctional areas such as the armpit and often used in conjunction with a haemostatic to further reduce blood loss.

Tourniquet

A tourniquet is a device which applies pressure to a limb or extremity in order to stop a catastrophic bleed. It may be used in emergencies, in surgery, or in post-operative rehabilitation. They should be lightweight and operable with one hand, for rapid and reliable application. Aero has a range of easy-to-apply tourniquets, currently used by military and emergency services personnel.

Nitrile gloves

Latex-free nitrile gloves are an essential part of all bleed control kits. They need to be flexible, strong, with good puncture resistance so that wounds can be dealt with quickly and hygienically. Aero has a range of gloves and hygiene products.

Scissors

In the event of a knife injury, for instance, or a car crash, it may be necessary to cut away clothing from wounds. In order to ensure treatment as quickly as possible, all bleed kits should contain Tuffcut scissors that can easily cut through clothing and footwear.

Chest Seals

A chest seal is an innovative dressing for the emergency management of penetrating chest wounds. Its purpose is to cover penetrating chest wounds to allow air and fluids to escape from the pleural cavity without being drawn back in. The aim is to minimise lung collapse associated and to facilitate lung reinflation.

Haemostatic Dressings

Haemostatic wound dressings are designed to stem blood flow through the promotion of accelerated clotting or by encouraging coagulation. They are applied to the source of the bleed and are often used on 'junctional' zones, such as the neck, armpit or groin – areas where the application of a tourniquet or emergency bandage is difficult.

Here are links to some comparative options with prices:

Cabinet, kit and installation: <https://turtledefibcabinets.co.uk/defibrillator-cabinets/bleed-control-kit-prometheus-daniel-baird-foundation-cabinet/> - **£720 (inc VAT, with installation)**
– contains chest seal

Cabinet and kit: <https://turtledefibcabinets.co.uk/defibrillator-cabinets/emergency-bleed-control-cabinet-rapidstop-bleed-control-kit-package/> - **£564 (inc VAT)** – contains chest seal

Cabinet and kit: <https://www.first-aid-online.co.uk/public-access-bleed-control-kits-159-c.asp>
- **£571.20 (inc VAT)** – no chest seal

Cabinet: https://defibwarehouse.co.uk/shop/cabinets-brackets/defibstore-bleed-control-cabinet-locked/?gclid=EAlaIqobChMli96qnamD_QIVONDtCh1mHwZ-EAQYBSABEgLUevD_BwE - **£396 (inc VAT)**

Kit: <https://defibwarehouse.co.uk/shop/first-aid-kits/critical-injury-pack-bs8599-12019-compliant/> - **£78 (inc VAT)** – no chest seal

Example of replacement items cost:

Large Pair Nitrile Gloves	£0.77 inc VAT
Emergency Foil Blanket	£0.55 inc VAT
Trauma Dressing 18x10cm	£3.11 inc VAT
Chest Seal Dressing Vent	£17.28 inc VAT
Emergency Trauma Shears = Snips Clothing Cutters 15cm	£1.44 inc VAT
Permanent Marker	-
Tourniquet (RapidStop Tourniquet Orange)	£41.40 inc VAT
Haemostatic Gauze 5ft	£46.80 inc VAT
https://www.first-aid-online.co.uk/	

Location

I cannot find any specific research on where it is best to situate a bleed control kit, however anywhere that a person is at risk of suffering catastrophic bleeding is appropriate.

Access

Access is via a coded cabinet. Currently, South Western Ambulance Service does not have an operational system in place. I have contacted 'Turtle Defib Cabinets', to discuss this. They said that all ambulance services are committed to registering bleed control kits and they will contact South Western Ambulance Service and find out where they are in the process. If the ambulance service is not yet registered, it would be reliant on local people knowing the code to gain access.

