

## WESTFIELD PARISH COUNCIL

Minutes of the Meeting of the Council held at the Boardroom, The Oval Office,  
Cobblers Way, Westfield on  
Monday 7<sup>th</sup> October 2019 commencing at 7.00pm

**Present:** Chair: Cllr G Fuller;  
Cllrs, D Cooper, V Cox, J Honess, R Hopkins, R Moss, B  
Wallbridge, P Williams

**Attending:** Lesley Close, Clerk and Tracey Stephens, Admin Assistant.

**Absent:** Cllrs L Barnes E Jackson and P Wilkinson,

Before the meeting a presentation was given by Lucy Tudor and Catherine Cooper to raise awareness of the Terracycle scheme, which Catherine, a resident of Westfield, has been taking part in for some time. Terracycle is a scheme for recycling of items that cannot be collected kerbside. Collection and recycling of certain items is sponsored by large companies and people who run drop off locations earn points, which convert to money for charity. Lucy has just started a Facebook page about Zero Waste in the area and in two weeks has over 500 followers, all of whom are keen on the idea of recycling. This Facebook page has been promoting Catherine's Terracycle collection point in Westfield.

### 88. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs Barnes, Jackson and Wilkinson.

### 89. DECLARATIONS OF INTEREST AND DISPENSATIONS

Cllr Moss declared an interest in item 6 – Westfield Green and Open Spaces Working Group, as he is on the management team of the Big Local.

### 90. MINUTES OF THE ANNUAL PARISH COUNCIL MEETING – 2<sup>nd</sup> September 2019

Cllr Cooper said that in relation to item 87 on the minutes, Linden Homes now have a new site manager responsible for Mardons, who is saying that she has no record of Mardons being given 5 years rent free due to the problems that the club had had from the beginning of the development. As a result, Linden Homes are claiming back rent for the last four years. There was still concern

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Signed ..... Dated .....

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that Linden Homes would apply to convert the office space on the first floor at Mardons to apartments.

**Resolved:** to write to Will Godfrey, Chief Executive of B&NES, making our concerns clear about the development of Mardons

**Resolved:** The minutes of 2<sup>nd</sup> September 2019 were agreed and signed as a correct record.

**91. COMMITTEE REPORTS**

**(a) Environment and Development Committee – 9<sup>th</sup> September 2019**

Following item 53, Grit Bins, in the absence of Cllr Jackson Cllr Fuller asked that Cllr Moss continue to investigate this within B&NES as it was felt that icy conditions are dangerous for residents, particularly of Alder Terrace and Welton Road.

**Resolved:** That the minutes of the Environment and Development Committee meeting held on 9<sup>th</sup> September be noted.

**(b) Finance and Personnel Committee – 18<sup>th</sup> September 2019**

**Resolved:** That the minutes of the Finance and Personnel Committee meeting held on 18<sup>th</sup> September be noted.

**92. APPROVAL OF ANY ITEMS OF £5,000 AND CONSIDERATION OF ANY VIREMENT**

**Resolved:** to accept payment of £5,600 to Lamps and Tubes for the festive lights

**93. WESTFIELD GREEN AND OPEN SPACES WORKING GROUP**

The minutes from the last Working Group meeting were noted. There was also a report encompassing a draft funding bid for the running track and outdoor gym equipment at Westhill in the amount of £95,817,97, 50% of which was being applied to the Big Local and 50% from local s.106 funds

**Resolved:** to submit the funding bids to B&NES for s.106 and The Big Local.

**94. VE DAY 75 WORKING GROUP**

An update was given on the meeting that had taken place prior to the Council meeting.

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Signed ..... Dated .....

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Notes from the meeting are:

1. Agreed to play Churchill's two minute speech. Since it is not in the BBC Archives, Vince Cox to investigate copyright and get a copy.
2. Agreed to have 1 minute's silence before the speech, as there was in 1945.
3. Strode Sound to be chased for the PA system – the Clerk
4. Memorial Artefact by Bath College – awaiting a response on what might be achieved through different budget bandings. Clerk to chase.
5. Children's games played during the war – Joan Pack described the outdoor play, sometimes on bomb sites, collecting shrapnel, cinema, Biggles books, aircraft and train spotting, pretend play, lack of metal in any board games. Agreed that finding and identifying aircraft by their silhouettes is a game which might be developed for the event.
6. Tasting foods which were eaten at the time was discussed. The provision of food of some kind to be investigated.
7. Red, white and blue bunting to be sourced.
8. Uniforms of the day to be investigated.
9. Westfield shops – suggested that they might be encouraged to put out bunting and wear 1940's clothes.
10. Dance – suggested that a local dance group might like to encourage people to learn the Lambeth Walk.
11. Singalong songs – Westfield Ladies Choir to be asked to sing a collection of traditional wartime songs, which people might like to join in.
12. VE Day Flag on the flagpole – Joan Pack to bring the original flag to the next meeting, so that the logistics can be worked out.
13. Gathering around the memorial stone – Ian Rousell suggested starting with the 'we'll fight them on the beaches' and having a recording of church bells, ending with the Churchill's VE Day speech – Vince Cox to source recordings of the speeches and bells. Ian Rousell to draft the 30 minutes around the memorial stone.
14. There was a discussion around having the event at two venues – morning at the memorial stone and afternoon at Westhill Recreation Ground. The logistics in terms of volunteers to set up and clear up at both venues to be considered.
15. If the event is to be held in its entirety at the top of Elm Tree Avenue then barriers around the grass would be arranged.
16. Events licence to be sought once the venue(s) have been confirmed.
17. The importance of this event being sympathetic to all nations was agreed.

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**95. RUSKIN ROAD, ROADWORKS IN WESTFIELD – KEEPING RESIDENTS INFORMED AND SIGNAGE**

It was reported that Neil Butters, B&NES Cabinet member for Transport Services, will be visiting Westfield on 16<sup>th</sup> October. Notes from the meeting will be reported at the next Parish Council meeting.

**96. TO REVIEW THE HEALTH AND SAFETY POLICY AND THE TRAINING STATEMENT OF INTENT FOR COUNCILLORS AND EMPLOYEES**

**Resolved:** to agree the Health and Safety policy with no changes and the Training Statement of Intent for Councillors and Employees with no changes.

**97. CREATING COMMUNITY IDENTITY**

The presentation by Lucy Tudor and Catherine Cooper on Terracycle and recycling generally was discussed under this heading as it was felt that this tied in with Community Identity and was an important issue.

**98. OUTSIDE BODIES REPORTS**

There were no further reports from Outside Bodies.

**99. CHAIRMAN'S REPORT**

Cllr Fuller reported a meeting with Chris Gomm, Planning Officer and Dave Dixon of B&NES with regard to the S106 and CIL money that will be generated by the RADCO development. It was accepted that 25% of the CIL money will be allocated to Westfield, due to the Neighbourhood Plan, but that any S106 money is to be spent in the immediate vicinity to mitigate the effect of the development on the area.

He also advised that Simon de Beer, Head of Planning at B&NES, will be talking on Strategic CIL at the Environment and Development Committee the following week.

Cllr Fuller advised that he would like to attend the Remembrance Service at Westfield this year and asked for a volunteer to lay a wreath for Westfield at the Midsomer Norton service. Cllr Cooper offered to do so.

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**100. B&NES COUNCILLORS' REPORTS**

Cllr Moss reported several items from B&NES:

- There are funds available for leaf clearing, so he advised that if anyone knows of an area where the build-up of leaves is dangerous Council should report it to B&NES.
- The new Chief Executive, Will Godfrey, is in position. Cllr Moss suggested that he should be invited to Westfield.

**Resolved:** to invite Will Godfrey to a Parish Council meeting.

- He mentioned the changes in relation to the Care and Support Charging framework
- He has been advised that there is excessive noise coming from the Somer Valley campus at night and is investigating.
- There has been a significant increase in fly tipping in B&NES, who have the resources to investigate it forensically.
- Discussions have been held at B&NES with regard to the lack of support for the victims of domestic violence.
- There are continuing discussions around Clean Air Zones in Bath, and parts of North East Somerset. A relationship seems to be emerging between clean air and the number of trees in an area.
- The Joint Spatial Plan has been rejected by inspectors and will need to be revisited. This could have an implication on planning decisions.

The meeting closed at 7.55pm

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