

## WESTFIELD PARISH COUNCIL

Minutes of the Meeting of the Council held at the Oval Office,  
St Peters Business Park, Westfield on  
Tuesday 7<sup>th</sup> April 2015 commencing at 7.00 pm

- Present:** Chair: Cllr G Fuller (Chair)  
Cllrs A Butcher, D Cooper, S Hamilton, R Moss and B Wallbridge.
- Absent:** Cllrs R Appleyard, A Clarke, E Newman, S Russell.
- Attending:** Lesley Welch, Parish Clerk

**140. Apologies for Absence**

Apologies for absence were received and accepted from Cllr Russell who had a work commitment and Cllrs Clarke, Newman and Wilkinson who were unavailable.

**141. Declarations of Interest**

There were no declarations of interest

**142. Minutes of the Parish Council Meeting – Monday 2<sup>nd</sup> March 2015**

**Resolved:** That the minutes of the Parish Council Meeting held on 2<sup>nd</sup> March 2015 be agreed and signed as a correct record.

**143. Committee Reports**

**(a) Environment and Development Committee – 9<sup>th</sup> March 2015**

**Resolved:** That the Minutes of the Environment and Development meeting held on 9<sup>th</sup> March 2015, be noted.

**(b) Finance and Personnel Committee – 18<sup>th</sup> March 2015**

**Resolved** That the Minutes of the Finance and Personnel meeting held on 18<sup>th</sup> March 2015 be noted.

**144. Approval of items over £5,000 and consideration of any virement**

**Resolved:** that the Somer Valley FM invoice in respect of Big Local funds be agreed in the amount of £5,230.75.

Minutes are draft until agreed at the next meeting.

Signed ..... Dated .....

## Westfield Parish Council

### 145. Boules at Norton Hill Recreation Ground

The Council discussed an Open Session to encourage a Boules team for Westfield.

**Resolved:** (1) to purchase two boules sets at approximately £14 each;  
(2) to publicise the event with a banner;  
(3) to promote Tuesday evenings for Boules, with an open evening on Tuesday 28<sup>th</sup> April 2015, inviting Bath League of Petanque to visit Westfield for this event.

### 146. Annual Report 2014/15

**Resolved:** That the Annual Report 2014/15 be agreed.

### 147. Annual Parish Meeting on 26<sup>th</sup> March 2014

The minutes of the Annual Parish Meeting were circulated for information.

**Resolved:** (1) that the s.106 spreadsheet be put on the website  
(2) that the BANES Councillors continue to chase with BANES items relating to parking on Waterside Road and the Nightingale Estate.  
(3) The Chairman reported that he had a meeting with Cllr Paul Myers of Midsomer Norton about jointly requesting lighting on the paths from Nightingale Way to the Pit Path and along the cycle track.

### 148. Treasury Management Policy 2015

**Resolved:** That the Treasury Management Policy 2015 be agreed.

### 149. Code of Corporate Governance

**Resolved:** That the Code of Corporate Governance 2015 be agreed.

### 150. Annual Review of the Effectiveness of the Internal Control Environment

**Resolved:** That the Annual Review of the Effectiveness of the Internal Control Environment be agreed.

### 151. Equalities Policy

The Clerk reported that NALC had just produced a Model Equalities Policy, which was circulated at the meeting.

**Resolved:** That the Model Equalities Policy be reviewed by the Finance and Personnel Committee with a recommendation brought back to the Council.

Minutes are draft until agreed at the next meeting.

Signed ..... Dated .....

**Westfield Parish Council**

**152. Community Engagement Strategy and Action Plan**

**Resolved:** That the Community Engagement Strategy and Action Plan be agreed.

**153. Local Flood Representatives**

The Council received a request from BANES for nominations to the role of Local Flood Representative.

**Resolved:** that the Chairman be nominated for the role of Local Flood Representative..

**154. Membership of the Joint Access Local Forum**

The Council received an invitation to nominate a representative to the Joint Access Local Forum.

**Resolved:** that Cllr Andrew Butcher be nominated as a member of the JLAF.

**155. Outside Bodies Reports**

**Chamber of Commerce:** Cllr Cooper reported on a recent meeting where the change of name to Somer Valley Chamber of Commerce had been agreed. Under this umbrella Chambers for different areas might be set up, including one in Westfield.

**156. Chairman's Report**

The Chairman reported on the successful Annual Parish Meeting, which had been well attended by Councillors and members of the public.

Since this was the last full Parish Council meeting of the four year term, the Chairman thanked Councillors for all their work over the years. It had been a great experience to work with them. He also thanked the office staff for their support.

**157. Bath and North East Somerset Councillors' report**

Cllr Moss reported on arrangements within BANES for the elections.

The meeting closed at 7.35pm

Minutes are draft until agreed at the next meeting.

Signed ..... Dated .....