

WESTFIELD PARISH COUNCIL

Minutes of the Meeting of the Council held at the Boardroom, The Oval Office,
Cobblers Way, Westfield on
Monday 4th September 2017 commencing at 7.00pm

Present: Chair: Cllr G Fuller

Cllrs D Cooper, K Docherty, R Hopkins, E Jackson, L Mansell,
B Wallbridge, P Wilkinson and P Williams

Attending: Sophie Kirk, B&NES, 2 members of the public, Lesley Welch,
Clerk,

Comments from the public

A member of the public spoke about the new LED streetlights which compromise safety due to the lack of spread of the light and the fact that they are further dimmed at about 11pm. There are an extra 4 or 5 LED lights installed at Longfellow Road, presumably for the safety of the school. More of such lights are needed.

With the agreement of the Council, items 4 Sugar Smart and 16 Chairmans Report were brought up the agenda.

72. SUGAR SMART

The Chairman welcomed Sophie Kirk who works in the realms of Public Health and Sustainability at BANES. Sophie outlined the Sugar Smart campaign which aims to help the community make informed choices about hidden sugars. It is a two year campaign and she asked for the Parish Council's support in terms of promotion in the newsletter, circulating resource packs, highlighting the grant opportunities, getting involved in events, promoting the sugar smart quiz and raising awareness. The Parish Council invited Sugar Smart to the Westfield Fun Day on 3rd June 2018, requested an article for the Warbler and suggested that the Youth Service takes the Quiz.

73. CHAIRMAN'S REPORT

The Chairman welcomed a member of the public who is looking to open a Tea Room at 3 Elm Tree Avenue. There was a discussion on the lease arrangements with CURO and Cllr Jackson agreed to seek further clarity.

Resolved: that the Parish Council supports in principle the potential change of use to a Tea Room at these premises.

The Chairman went on to report that

Minutes are draft until agreed at the next meeting.

Signed Dated

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- The Heritage Boards are up in time for the Walking Festival, with the Westfield walk on 16th September at 2pm from the local shops at Elm Tree Avenue.
- The Welcome to Westfield sign is going up at Welton Road.
- An application is being made to the Community Empowerment Fund for play equipment.
- The Pit Path was cleared following local publicity.
- Play area remedial works are ongoing.

74. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllr Honess who had work commitments.

75. DECLARATIONS OF INTEREST AND DISPENSATIONS

Cllr Jackson declared an interest in item 4 Sugar Smart as a member of Trinity Methodist Church.

76. MINUTES OF THE PARISH COUNCIL MEETING – 3rd July 2017

Resolved: that the minutes of 3rd July 2017 be amended at minute 71 B&NES Councillors' report, second sentence to read "Parliamentary boundaries are changing. There will now be 59 ward councillors in BANES, a reduction of 6". With this amendment the minutes were agreed and signed as a correct record.

77. COMMITTEE REPORTS

(a) Environment and Development Committee – 10th July 2017

Resolved: That the Minutes of the Environment and Development meeting held on 10th July 2017 be noted.

(b) Finance and Personnel Committee – 19th July 2017

Resolved: That the Minutes of the Finance and Personnel meeting held on 19th July 2017 be noted.

78. APPROVAL OF ANY ITEMS OF £5,000 AND CONSIDERATION OF ANY VIREMENT

In total, £5,910.06 to TCL Group for remedial works at the two play areas was approved.

79. WESTFIELD NEIGHBOURHOOD PLAN WORKING GROUP

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The minutes of the meeting held on 29th August 2017 were noted. The draft Neighbourhood Plan had been circulated electronically and any individual comments should be made via the Reg 14 consultation.

80. JOINT SPATIAL PLAN, NEW LOCAL PLAN AND HELAA BRIEFING

Cllr Hopkins agreed to attend the BANES Briefing meeting on 11th September 2017 on behalf of the Parish Council.

81. ELECTORAL REVIEW OF BATH AND NORTH EAST SOMERSET: WARDING ARRANGEMENTS

Resolved: that the Parish Council responds to the Boundary Commission stating that, with the rapid increase in population, it is felt that three Ward Councillors are required. Cllr Jackson to draft the wording and circulate before the deadline of 2 October 2017.

82. CREATING COMMUNITY IDENTITY

There was no report this month.

83. GENERAL DATA PROTECTION REGULATION

The report of the Clerk was noted.

Resolved: (1) that Apollo be contacted for their advice on whether installing Westfield Parish Council emails for all Councillors would assist in Data Protection and, if so, the cost;
(2) that, in addition to the items in the report, all Councillors be aware of their duty to protect data relating to their role as a Councillor, in terms of physical and electronic security;
(3) that at this stage a Data Protection Officer is not appointed but that all Councillors promote an awareness of data protection.

84. ANNUAL REVIEW OF THE HEALTH AND SAFETY POLICY

Resolved: That the policy be agreed.

85. OUTSIDE BODIES REPORT

Healthwatch Bath and North East Somerset – It was agreed that Cllr Wallbridge be appointed as the representative, providing the meetings were not in the daytime.

Scrutiny Inquiry Day, BANES – Due to the difficulties of day time meetings, it was agreed that a request be made to send the papers to Cllr Hopkins who, with Cllr Cooper, might attend.

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86. WESTFIELD EXHIBITION

Cllr Jackson gave an update on the exhibition at Radstock Museum which opens at 11.30am on 23rd September by Michael Eavis. Ward Councillors Initiative funding from Cllr Jackson had enabled most of the posters to be created. Further funding from Cllr Moss will cover the publicity

87. STREET LIGHTING

The Council reiterated the concerns about the lack of light from the new LED street lights and discussed the proposed Community Aspiration in the Neighbourhood Plan relating to street lights. Areas of particular concern due to lack of light are Linden Close, Elm Tree Avenue, Inner Elm Terrace, Glebelands. Cllr Jackson reported that BANES Officers are coming out to look at the situation.

Resolved: That a formal request for a Risk Assessment and Equality Impact Assessment on the new LED lighting in Westfield be made.

88. B&NES COUNCILLOR'S REPORT

Cllr Jackson reported

- The rat infestation behind the shops to be examined further next week.
- A request had been made for the litter bin to be replaced outside the Methodist Church.
- The real time information board at the bus stop was still not working.
- The Pill Box, sold by CURO to an individual who was attempting demolition, was being pursued as far as possible.

The meeting closed at 8.40pm.

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