

## WESTFIELD PARISH COUNCIL

Minutes of the Meeting of the Council held at the Boardroom, The Oval Office,  
Cobblers Way, Westfield on  
Monday 4<sup>th</sup> November 2019 commencing at 7.00pm

**Present:** Chair: Cllr G Fuller;

Cllrs L Barnes, D Cooper, V Cox, J Honess, R Hopkins,  
E Jackson, R Moss, B Wallbridge and P Williams

**Attending:** Lesley Close, Clerk and Tracey Stephens, Admin Assistant.  
1 member of the public

**Absent:** Cllrs V Cox and P Wilkinson

### Comments from the Public

A resident of Longfellow Road asked if the B&NES ward councillors could expedite the painting of the lines on Longfellow Road, which has been resurfaced. As it is now term time people visiting the schools are parking inconsiderately, causing severe congestion on the road and difficulty for residents. He also asked about whether lighting the pit path is going to be possible and was the cutting back of vegetation now going to be done twice yearly. He was advised that this is still an ongoing discussion with B&NES.

### 101. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Cox.

### 102. DECLARATIONS OF INTEREST AND DISPENSATIONS

- Cllrs Moss and Hopkins declared an interest in item 12 – Application to the Big Local on the fitness track at Westhill Recreation Ground – as they are on the board of the Big Local.
- The following Councillors declared an interest in item 6 – Grant Funding:

Cllr Wallbridge - as his wife is in Westfield Voices,  
Cllr Fuller – he does voluntary work with PEOPLE,  
Cllr Jackson – as a trustee at Trinity Methodist Church,  
Cllr Cooper – is on the Mardon's Committee.

- Cllr Hopkins declared a pecuniary interest in item 10 – Youth Connect South West – as their Chair of Trustees.

Minutes are draft until agreed at the next meeting.

Signed ..... Dated .....

**Westfield Parish Council**

**103. MINUTES OF THE PARISH COUNCIL MEETING – 7<sup>th</sup> October 2019**

**Resolved:** The minutes of 7<sup>th</sup> October 2019 were agreed and signed as a correct record.

**104. COMMITTEE REPORTS**

**(a) Environment and Development Committee - 14<sup>th</sup> October 2019**

**Resolved:** That the minutes of the Environment and Development Committee meeting held on 14<sup>th</sup> October be noted.

**(b) Finance and Personnel Committee – 23<sup>rd</sup> October 2019**

**Resolved:** That the minutes of the Finance and Personnel Committee meeting held on 23<sup>rd</sup> October be noted.

**105. APPROVAL OF ANY ITEMS OF £5,000 AND CONSIDERATION OF ANY VIREMENT**

There were no items over £5,000 for consideration

**106. GRANT FUNDING**

**Resolved:** to accept the recommendations from the Finance and Personnel Committee for funding grants.

**107. WESTFIELD GREEN AND OPEN SPACES WORKING GROUP**

Cllr Hopkins gave an update on the meeting of the Green and Open Spaces Working Group. The group looking at the feasibility of a nature trail linking the green space at Shakespeare Road to the Town Park and lighting on the pit path. A question was raised regarding Snail's Brook and Council was advised that although there is support for the project, Westfield Parish Council is not directly involved.

**108. VE DAY 75 WORKING GROUP**

It was noted that the next meeting is on Tuesday 12<sup>th</sup> November.

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Signed ..... Dated .....

**Westfield Parish Council**

**109. RUSKIN ROAD, ROADWORKS IN WESTFIELD – KEEPING RESIDENTS INFORMED AND SIGNAGE TO WESTFIELD**

Cllr Wallbridge reported on the visit by Cllr Neil Butters from B&NES. After being shown around the parish he offered to investigate certain matters and respond to the Parish Council. His response is pending.

**110. YOUTH CONNECT SOUTH WEST**

Council was advised that the contract for Youth Connect was agreed and signed by the Finance and Personnel Committee due to time restrictions.

**Resolved:** to accept the signing of the contract.

Cllr Hopkins advised that as of today Youth Connect South West are a stand alone company.

**111. TO REVIEW THE PARISH COUNCIL'S QUALITY STATUS**

**Resolved:** (1) that the Parish Council had met all the requirements of the Foundation Award and that it had also published all relevant information on its website;  
(2) to confirm that the Parish Council had met the further requirements for Quality Status as detailed in agenda item 11;  
(3) to apply for Quality Status.

**112. APPLICATION TO THE BIG LOCAL ON THE FITNESS TRACK AT WESTHILL RECREATION GROUND**

The application to the Big Local for funding for the fitness track at Westhill was noted. Thanks were given to the Clerk for her work on the bid.

**113. CREATING COMMUNITY IDENTITY**

Remembrance Day was discussed. It was noted that there is to be no formal service at the time capsule stone on Sunday, but residents are welcome to visit the stone and lay a wreath. Cllr Fuller will read the Act of Remembrance on the day.

The Rev'd Ian Rousell will conduct a small service at the stone on Monday 11<sup>th</sup> at 11am.

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Signed ..... Dated .....

**Westfield Parish Council**

**114. OUTSIDE BODIES REPORTS**

**Mardon's Club** - Cllr Cooper reported that there is dispute around responsibility for maintenance at the club as Linden Homes, the builders, haven't signed over the premises to the management company First Port.

**Parish Liaison** - Cllrs Hopkins and Jackson reported on the Parish Liaison meeting, where pollution was a major item. It was noted that the Finance and budget setting meeting will be on December 17<sup>th</sup>.

**115. CHAIRMAN'S REPORT**

The Chairman had nothing further to report.

**116. B&NES COUNCILLORS' REPORTS**

Cllr Jackson circulated her report previous to the meeting. She made the points:

- The RADCO planning application has been approved
- The Health and Well being scrutiny panel and the Children and Young People's panels have been merged.
- The CEO of B&NES will be visiting Westfield on 30<sup>th</sup> January.
- The new contracts for the bus services have been awarded, and the 179 is to continue.

Cllr Moss further reported that he had visited Upper Court and was chasing for something to be done about cutting the hedge and lorries having to drive over the kerb to access some properties.

He is in further discussions regarding grit bins – this will be discussed at Environment and Development Committee.

**117. CALENDAR OF MEETINGS 2020**

**Resolved:** to accept the meeting dates for 2020

The meeting closed at 8:10pm

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Signed ..... Dated .....