

WESTFIELD PARISH COUNCIL

Minutes of the Meeting of the Council held at the Boardroom, The Oval Office,
Cobblers Way, Westfield on
Monday 3rd June 2019 commencing at 7.00pm

- Present:** Chair: Cllr B Wallbridge
Cllrs: L Barnes, D Cooper, V Cox, R Hopkins, E Jackson,
R Moss, P Williams
- Attending:** Lesley Close, Clerk and Tracey Stephens, Admin Assistant;
- Also attending:** 1 member of the public
- Absent:** Cllrs: G Fuller, J Honess and P Wilkinson

A member of the public attended the meeting and asked if he could bring the Councillors' attention to Social Services and care in Westfield. He maintained that more people should be encouraged to move to smaller properties as they get older, and that these properties should be linked to care homes. This would be an ideal prospect for the second part of the Radco development, he said – to have a care home and several retirement apartments linked to it. He also said that Council should be working towards more employment in the areas outside Bath to reduce the amount of travel and reduce the effect on the climate.

38. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs Fuller, Honess and Wilkinson.

39. DECLARATIONS OF INTEREST AND DISPENSATIONS

- Cllr Hopkins declared an interest in item 12 on the agenda – Contract with Youth Connect South West – as CEO of the organisation.
- Cllr Jackson declared an interest in item 12 on the agenda – Contract with Youth Connect South West – as Secretary of the Westfield Methodist Church Council

40. MINUTES OF THE ANNUAL PARISH COUNCIL MEETING – 13th May 2019

Resolved: The minutes of 13th May 2019 were agreed and signed as a correct record.

Minutes are draft until agreed at the next meeting.

Signed Dated

Westfield Parish Council

41. COMMITTEE REPORTS

It was agreed that Cllr Barnes will attend meetings of both committees before confirming membership of either one.

(a) Environment and Development Committee – 15th May 2019

Resolved: That the minutes of the Environment and Development meeting held on 15th May be noted.

(b) Finance and Personnel Committee – 22nd May 2019

Resolved: That the minutes of the Finance and Personnel meeting held on 22nd May be noted.

42. APPROVAL OF ANY ITEMS OF £5,000 AND CONSIDERATION OF ANY VIREMENT

Resolved: to approve payment of invoice from LazyDays for £6,630 + VAT for work on Larch Court allotments.

43. TO NOTE THE INTERNAL AUDIT REPORT 2018/19

The internal audit report was noted.

44. TO AGREE THE ANNUAL GOVERNANCE STATEMENT 2018/19

Resolved: to agree the annual governance statement 2018/19

45. TO AGREE THE ACCOUNTING STATEMENTS 2018/19

Resolved: to agree the accounting statements 2018/19

46. TO NOTE THE CONFIRMATION OF THE DATES OF THE PERIOD FOR THE EXERCISE OF PUBLIC RIGHTS

The dates of the period for the exercise of public rights – 17th June to 26th July – were noted.

47. TO AGREE THE UNAUDITED FINANCIAL STATEMENTS

Resolved: to agree the unaudited Financial Statements

48. ANNUAL REVIEW OF CCTV POLICY, COMMUNITY ENGAGEMENT AND ACTION PLAN AND SOCIAL MEDIA POLICY

Resolved: to agree the following policies with no changes:
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Signed Dated

Westfield Parish Council

- a. CCTV Policy
- b. Community engagement and action plan
- c. Social media

49. CONTRACT WITH YOUTH CONNECT SOUTH WEST

Discussion was held regarding the dissolution of Wansdyke Play Association and the impact this would have on Youth Connect South West (YCSW)

Resolved: (1) to ask YCSW what the impact would be and how they will manage to absorb it
(2) to agree the contract. The contract was signed by the Vice Chair

50. CREATING COMMUNITY IDENTITY

A discussion was held about Councillors' surgeries and their impact so far. It was agreed that they were generally not well attended, but that maybe they could be held in conjunction with events that are happening in Westfield.

Resolved: All Councillors to establish which events in Westfield may be appropriate to attend and bring to next meeting for discussion.

Denton's Directories: It was reported that the office is in contact with Dentons to advise on updates to establish Westfield within this publication.

51. OUTSIDE BODIES REPORT

Cllr Jackson reported that Radstock Museum is in need of more volunteers to run events that are aimed at attracting children and young people.

52. CHAIRMAN'S REPORT

The Vice Chair reported that the fun fair had taken place and had been a success.

53. BaNES COUNCILLORS' REPORTS

- o Cllr Moss congratulated Cllr Jackson on becoming Chair of BaNES for this year. He reported that the new administration was a large Liberal Democrat majority and the cabinet was extremely Bath heavy.
- o There had been a proposal to reduce the cutting of verges to encourage wild flowers and wildlife – but that he felt the impact on residents hadn't been properly considered. This decision affected Bath itself initially, but he would be making sure that there was no effect in Westfield.

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- Cllr Hopkins asked if the BaNES Councillors could get an overview of the process of cleaning road signs. Cllr Moss sent an email requesting an answer.
- Cllr Jackson reported that she is still looking to get a cabinet member to consider the parking situation on Longfellow Road, and to get further grit bins in Westfield. She said that she has a meeting with Dave Dixon of BaNES coming up and asked for any questions Councillors may have. It was requested that the crossing on the Wells Road by Cost Cutter was brought up.
- The gate at Jubilee Green by the chemist is still broken and she has been in touch with BaNES, who maintain that it is Curo that should be maintaining it. She has been in touch with Curo and was waiting for a reply.

54. ITEMS FOR THE NEXT AGENDA

- Fun Day feedback
- Ruskin Road to be a rolling item on Parish Council agenda
- Councillors' surgeries

The meeting closed at 7:46pm

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Signed Dated