

WESTFIELD PARISH COUNCIL

Minutes of the Meeting of the Council held at the Boardroom, The Oval Office,
Cobblers Way, Westfield on
Monday 2nd October 2017 commencing at 7.00pm

Present: Chair: Cllr G Fuller

Cllrs D Cooper, J Honess, R Hopkins, E Jackson, L Mansell,
B Wallbridge, P Wilkinson and P Williams

Apologies: Cllr A Butcher

Attending: Lesley Welch, Clerk, Tracey Stephens, Admin Assistant

89. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllr Butcher who had another appointment.

90. DECLARATIONS OF INTEREST AND DISPENSATIONS

Cllr Jackson declared an interest in item 12, Outside Bodies report – RAWDAG - as a member of Trinity Methodist Church.

91. MINUTES OF THE PARISH COUNCIL MEETING – 4th September 2017

Resolved: that the minutes of 4th September 2017 be signed as a correct record.

92. COMMITTEE REPORTS

(a) Environment and Development Committee – 11th September 2017

Resolved: That the Minutes of the Environment and Development meeting held on 11th September 2017 be noted.

(b) Finance and Personnel Committee – 20th September 2017

Resolved: That the Minutes of the Finance and Personnel meeting held on 20th September 2017 be noted.

Minutes are draft until agreed at the next meeting.

Signed Dated

Westfield Parish Council

93. APPROVAL OF ANY ITEMS OF £5,000 AND CONSIDERATION OF ANY VIREMENT

There were no items of £5000 or over to consider.

94. WESTFIELD NEIGHBOURHOOD PLAN WORKING GROUP

It was noted that the Reg 14 consultation is scheduled to start on 30th October, following statutory reports by BaNES.

95. YOUTH CONNECT

Resolved: following a discussion, to accept the budget in the draft plan

96. CREATING COMMUNITY IDENTITY

It was noted that the exhibition about the history of Westfield is now at the museum and the opening ceremony was a success. There were reporters at the event, so Westfield should appear in some local press shortly.

97. GENERAL DATA PROTECTION REGULATION

There was some discussion regarding the use of an intranet for council business and Councillors' emails. It was noted that Cllr Wallbridge is shortly to undergo training on the new GDPR.

Resolved: (1) Cllr Wallbridge to be Council's Data Protection Officer
(2) To defer the decision on the intranet until Cllr Wallbridge is able to make a report

98. SOCIAL MEDIA POLICY

Resolved: That the policy be agreed.

99. GRASS CUTTING

It was requested that Council needs to be thinking early about how it proceeds with grass cutting next year.

Resolved: (1) to get a full map of all grassed areas in Westfield that would need regular cutting
(2) to retrieve the quotes that we received from contractors on the occasion that it was considered previously.
(3) to take to Environment and Development for consideration.

100. OUTSIDE BODIES REPORT

Radstock Museum - there is a programme of activities for children in place for half term; the Christmas Fair will be on the first Saturday in December

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Trinity Methodist Church, Radstock, is to hold a Christmas Tree Festival for which Council is invited to provide and decorate a tree.

RAWDAG – There was some discussion about how it has been difficult to have access to the funds that were made available initially for economic development in Westfield and Radstock. Areas which need funding are the car park on the Westfield Trading Estate, Community Centre or changing rooms at Westhill and the toilet at Trinity Methodist Church Westfield.

Resolved: to send a letter from the Chairman to Andrew Pate of BANES advising that Westfield has some projects that would benefit from the funding.

101. CHAIRMAN’S REPORT

Cllr Fuller reported that on September 16th he led a heritage walk in Westfield as part of the Somer Valley Walking festival and that it has been very successful, with people from outside Westfield coming along as well. He advised that Cllr Hopkins is to stand in for him at the Remembrance service and the Christmas lights switch on this year. Cllr Hopkins responded that he is honoured to do so.

Cllr Fuller also reported on the History of Westfield exhibition opening ceremony, which was attended by Michael Eavis, as having been a success. He encouraged all Councillors to visit the exhibition.

102. B&NES COUNCILLOR’S REPORT

Cllr Jackson reported that she is still liaising with BaNES to have a litter bin placed by the Trinity Methodist church on Wells Road. She reported her concerns about residential care and mental health provision for children. It was noted that a WW2 pill box had been bought and demolished by a resident.

Resolved: to write a strong letter to BaNES that could be used to ask English Heritage to list the other pill boxes as a matter of urgency.

Street lighting – 4 areas of concern have been given to BaNES to consider. It was noted that an officer is attending Kingsley Avenue this evening to address a resident’s concerns.

The youth shelter was discussed as there has been a lot of damage to it. It had been moved at the suggestion of the police from Westhill. There has been some concern from the Bowls club that the behaviour of those using the shelter could spill over to the club.

Resolved: to write to the police to advise that there appears to be a lot of anti-social behaviour at the shelter, and ask that they monitor it closely.

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103. WESTHILL CLUB

Resolved: to instruct the solicitor to register a caution against the first registration of the Sports Club land on the basis that over the past 40 years the Council has used the Sports Centre land for access and egress to and from the playing field itself.

The meeting closed at 8.30pm.

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Signed Dated