

Westfield Parish Council

Minutes of the Environment and Development Committee Meeting held at the Oval Office, St Peters Business Park, Westfield on Monday 12th September 2016 commencing at 7pm

Present: Cllr B Wallbridge (Chair), Cllrs A Butcher, D Cooper (Vice Chair), K Docherty, G Fuller, J Honess, E Jackson, P Williams.

Also attending: Lesley Welch, Parish Clerk

62. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Apologies were received and accepted from Cllrs R Hopkins and L Mansell. Cllr Butcher arrived at 7:30pm due to work commitments.

63. DECLARATIONS OF INTEREST AND DISPENSATIONS

- Cllr Jackson declared an interest in agenda item 15 Gap in the Wall at the Methodist Church Car Park as a member of the Trinity Methodist Church.
- Cllr Wallbridge declared an interest in agenda item 7(1) Use of Westhill Recreation Ground by John Reynolds' Running Group, as a runner at Westhill.

64. MINUTES OF THE LAST MEETING

The minutes of the meeting held on 11th July 2016 were agreed as a true record and signed by the Chair.

65. PLANNING APPLICATIONS FOR CONSIDERATION

The Committee had no objections to the following planning application, and was pleased to support it in the light of its contribution to the community:

Date Rec'd	App No	Applicant	Location	Proposal
24.08.2016	16/04187/SRC OU	Coffee Shot	132 Elm Tree Ave	Prior approval request for change of use from Class A1 to coffee shop/café (Class A3)

66. PLANNING DECISIONS

The planning decisions were noted.

67. RECREATION GROUNDS – NORTON HILL

- (1) **Roadway to Norwest Bowling Club** – The Committee agreed the clearance of leaves on an ad hoc basis in the Autumn at a cost of £37 per

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hour (BANES) and the raising of the canopy of the trees to 4 meters to stop them impeding cars at a cost of £374.41 (BANES).

- (2) **Update from Greensward** – The Committee received an update on the rejuvenation of the football pitch and agreed to verti drain the pitches at a total cost of £600 for both Norton Hill and Westhill (Greensward).

68. RECREATION GROUNDS – WESTHILL

- (1) **Use of Westhill Recreation Ground by John Reynolds’ Running Group** – The Committee expressed interest and support for this idea.

RESOLVED to arrange a meeting with John Reynolds for more information.

- 2)**Request for two bins** – The Committee agreed the need for a litter bin close to the bench adjacent to the pitch.

RESOLVED to move one of the large bins from inside the play area to just next to the bench.

- (3) **Request for Fireworks at the grounds** – It was with regret that the Committee decided that the location was too hazardous for a fireworks display due to the proximity of the houses and the fact that it is not possible to keep the public out of the recreation ground.

69. BENCH AT SHAKESPEARE ROAD

Cllr Jackson outlined plans to use Ward Councillors’ Initiative Funding for a new bench just outside the play area. This had been highlighted as a need by local people. The Committee was supportive of the proposal.

RESOLVED to receive the WCI funding and go out to tender for a bench.

70. PLAY EQUIPMENT AT SHAKESPEARE ROAD PLAY AREA

Cllr Jackson and the Clerk had met Jane Robson, Senior Play Officer of BANES at the site and discussed the need to renovate the play equipment. BANES does not have funding for new equipment and nor can it maintain any more equipment at the site. However they will work with the Parish Council if we obtain the funding.

RESOLVED to request s.106 funding and apply for grant funding to the value of £25,000 to purchase and install two new multi play units for different age groups to replace the two sets of swings. If funding were obtained, BANES would maintain these once installed.

71. LITTER BIN AT ELM TREE AVENUE

This item to be progressed by Cllr Jackson.

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Cllr Butcher arrived at 7.30pm

72. PHONE BOX AT CHARLTON ROAD

The Committee discussed the options it had pursued so far and the quote from Remember When.

RESOLVED to explore the means and cost of simply improving the fascia of the telephone box in situ. Cllr Fuller to follow up a company which might be interested. Cllr Butcher to approach a shot blasting company. New quotes to be brought to Committee.

73. 2016 FLOWERS IN PUBLIC PLACES

The quotation from BANES for watering the flowers in public places was noted.

74. PROPOSED ALLOTMENTS AT LINDEN CLOSE

The Committee received the feedback from the residents of Linden Close who were supportive of the allotment site and raised a number of questions relating to parking. Parking would be available at the main allotment site and a notice to that effect would be put at the site.

RESOLVED to pursue the purchase of the site at Linden Close with s.106 funding via BANES.

75. SELF GUIDED WALKS

The quote from Cityscape for a heritage trail was noted.

RESOLVED to explore other less expensive means of instigating such a trail, for example the Heritage boards at Haydon.

76. GAP IN THE WALL OF THE METHODIST CHURCH CAR PARK

Cllr Jackson confirmed that she could not use Ward Councillors' Initiative funding to do work which BANES should be doing itself.

RESOLVED to relay this information to Dave Dixon, with the conviction that if this situation had arisen in Bath it would have been dealt with immediately. The Chair to contact the press, with the Clerk providing any facts required.

77. EVENTS

(1) Christmas Lights Switch On – Thursday 24th November

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Signed Dated

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RESOLVED to arrange for the engineers to be at the Lights Switch on to turn on the lamppost lights at the same time that our electrician turns on the Christmas Tree lights.

(2) Grants Presentation

RESOLVED to combine the Grants Presentation with the Christmas Craft Fair at Westfield Sports and Community Centre this year. This was resolved 6 for and 2 abstentions.

(3) Christmas Craft Fair – to be held on Sunday 27th November 2-4pm at Westfield Sports and Community Centre.

78. BANES CONSULTATION ON BUS SERVICES

The Committee agreed to respond to the effect that the existing bus services should be continued and supported.

79. ITEMS FOR THE NEXT AGENDA

- **Hazel Terrace** – photos were displayed on the state of the ground at Hazel Terrace and it was requested that this be put to enforcement and back on the agenda for the next meeting. The small piece of land at Hazel Grove which was also being used to dump rubbish would also be chased.
- **Hole in the church wall**

It was agreed to exclude the press and public on the grounds that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw

80. WATER SUPPLIES AT THE LOCAL SHOPS

The quotations/estimates were received for new water supplies for the flowers in public places.

RESOLVED To approve this work subject to final costs which would go to Finance and Personnel Committee for final agreement.

The meeting closed at 8:15pm

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Signed **Dated**