

## WESTFIELD PARISH COUNCIL

Minutes of the Finance & Personnel Meeting held at the Oval Office,  
St Peters Business Park, Westfield on  
Monday 17<sup>th</sup> December 2012 commencing at 10.00am

**Present:** Chair of the Committee: Cllr R Moss

Councillors: A Clarke and G Fuller

**In Attendance:** Mrs L J Welch (Parish Clerk)  
Mrs H Franklin (Finance Officer)

### 75. Apologies for Absence

Apologies for absence/lateness were received and accepted with the reasons given from:

- Councillor P Wilkinson who advised that he would unfortunately be late due to a dental appointment.

### 76. Declarations of Interest

There were no declarations of interests.

### 77. Minutes

**Resolved:** That the Minutes of the Finance & Personnel meeting held on 26<sup>th</sup> November 2012 be agreed and signed as a correct record.

### 78. Matters Arising from the Minutes

There were no Matters Arising from the Minutes.

### 79. Monthly Accounts

**Resolved:** That the monthly accounts as presented for November 2012 together with the Petty Cash reconciliation for October & November be agreed and signed off.

### 80. Bad Debt Report

Members considered a report in respect of an outstanding Football Club debt at Westhill Recreation Ground.

Members were advised that since the submission of the Report this outstanding payment has been received.

Minutes are draft until agreed at the next meeting.

Signed ..... Dated .....

**Westfield Parish Council**

**Resolved:** That receipt of payment against this outstanding debt be noted.

**81. Avon Pension Fund – 2012 Interim Valuation**

Members considered a letter from the Avon Pension Fund advising of the higher deficit recovery payments which employers will need to budget for from April 2014.

**Resolved:** That the contents contained within the communication be held in abeyance until the appropriate time.

**82. Draft Precept Report 2012-13**

Members considered the draft Precept Report together with a communication tabled at the meeting from The National Association of Local Councils which they would like lobbied to Rt Hon Eric Pickles MP, Secretary of State for Communities and Local Government in respect of the Localisation of Council Tax Support

Members were advised that Bath & N E Somerset Council had received funding to cover the Parish Precepts which will be transferred to Parish Councils in due course.

Members also debated the provision of a Litter Picker as discussed previously and were advised that contact had been made with Paulton Parish Council who apparently receive funding from Bath & N E Somerset Council in the sum of £623 per month for this provision.

- Resolved:**
- 1) That Westfield Parish Council lobby the Secretary of State for Communities and Local Government in respect of the Localisation of Council Tax Support as recommended by NALC;
  - 2) That the draft Precept Report be agreed in principle for recommendation to Council in February with the final figures being inserted when the tax base and grant funding is confirmed.
  - 3) That contact be made with Bath & N E Somerset Council to ascertain the availability of funding for a Litter Picker for Westfield.

**83. Draft Precept Leaflet**

**Resolved:** That the Draft Precept Leaflet be agreed.

Minutes are draft until agreed at the next meeting.

Signed ..... Dated .....

**Westfield Parish Council**

**84. Signage for Trust Grounds**

**Resolved:** That the recommendation of the Environment & Development Committee with regards to updating of the signage at the Trust Grounds be agreed.

**The meeting finished at 10.14 am**

Minutes are draft until agreed at the next meeting.

Signed ..... Dated .....