

Westfield Parish Council

**Minutes of the Environment and Development Committee Meeting held at the Oval Office, St Peters Business Park, Westfield on Monday 9<sup>th</sup> July 2012 commencing at 7pm**

**Present:** Chair of the Committee: Cllr E Newman  
Councillors: Cllr G Fuller, S Russell and B Wallbridge

**In Attendance:** Mrs L J Welch (Parish Clerk).

**31. Apologies for Absence**

Apologies for absence were received and accepted from Cllr R Appleyard who was on holiday and Cllr P Wilkinson who was unwell.

**32. Declarations of Interest**

There were no declarations of interest.

**33. Minutes of the last meeting**

The minutes of the meeting held on 11<sup>th</sup> June 2012 were agreed as a true record and signed by the Chairman.

**34. Matters arising**

There were no matters arising from the minutes.

**35. Planning Applications for Consideration**

**35.1** There were no objections to the following applications:

12/02149/FUL	Erection of factory extension.	CFH, Plot E, Third Avenue
12/02118/FUL	Erection of new factory	CFH, Proposed factory, Third Avenue
12/02409/FUL	Erection of single storey front/side extension to form porch, toilet and shower room	18 Kingsley Ave
12/02432/AR	Display of 1no externally illuminated fascia sign, 3no window graphics and 1no non illuminated totem sign	Radstock Co-operative, Norton Hill Garage, Fosseway

**Minutes subject to approval at the next meeting.**

**Signed .....** **Dated .....**

**Westfield Parish Council**

12/02512/FUL	Installation of a 3 fan air cooled condenser unit, refrigeration plant and 2 no a/c units with acoustic surround to the rear	Radstock Co-op, Norton Hill Garage, Fosseyway
12/02600/FUL	Installation of extractor cowl to roof line	Whitstones, Norton Hill Garage, Fosseyway
12/02601/AR	Display of 1no. internally illuminated fascia sign to front elevation of Fish and Chip shop	Whitstones, Norton Hill, Fosseyway

**36. Planning Decisions**

The Committee noted the recent planning decisions in the Parish.

**37. Westfield Fun Day 24<sup>th</sup> June 2012**

The Committee discussed feedback on the Westfield Fun Day which had been a good day, welcomed in the community and with potential to grow. The Committee was aware of some cancelations due to the weather and some stands were late setting up, meaning that cars were driving on the field at the same time as the public, which should not be allowed. Thanks were expressed to Sun Chemical for doing the banners free of charge. The Parish Council's own stand would benefit from a gazebo and a sign. The Committee considered the request that this event be repeated on 16<sup>th</sup> June 2013.

**RESOLVED** that permission be given for the Westfield Fun Day on 16<sup>th</sup> June 2013, providing it did not clash with other local events and that Westhill Sports Club was in agreement.

**38. Consultation on Supported Bus Services**

The Committee received the consultation from BANES on the Supported Bus Services and had no comments.

**39. Right of Way on the Kilmersden Estate**

The Committee noted that the application for a Modification Order with accompanying User Evidence was submitted on 16<sup>th</sup> June 2012 and had been acknowledged by BANES. More proof of use of the pathway would be useful.

**RESOLVED** that a press release be prepared encouraging local people who use the footpath to complete a User Evidence Form. This would go on the website and Suzanne Norbury of the Somerset Guardian be contacted in this respect as well as Cllrs Appleyard, Moss and Russell who may include this on Facebook.

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**40. Progress report on the instlation of the electrics for the living Christmas Tree**

The Clerk reported that, as agreed by the Finance and Personnel Committee, the Feeder Pillar was to be installed the following week and Western Power would then be booked in to do the cabling.

**41. Time Capsule**

The Committee discussed arrangements for the burial of the time capsule and the plinth on top. It was agreed that the engraved wording on the plinth would read "In commemoration of the first year of Westfield Parish Council, Christmas Tree planted, time capsule buried in 2012 for 50 years." The credit to those who contributed to the living Christmas Tree would also be put on a plaque attached to the plinth.

**RESOLVED** that Cllrs Fuller and Newman would visit a local stone mason for advice on the availability and cost of local stone. This would be brought back to the next meeting.

**42. Items for the next agenda**

Time capsule and plinth.

**The meeting closed at 7.40pm.**

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**Signed .....** **Dated .....**