

**Westfield Parish Council**

**Minutes of the Environment and Development Committee Meeting held at the Oval Office, St Peters Business Park, Westfield on Monday 8<sup>th</sup> October 2018 commencing at 7pm**

**Present:** Cllrs B Wallbridge (Chair), D Cooper, G Fuller, J Honess, R Hopkins, E Jackson and P Williams.

**Absent:** Cllrs K Docherty and A Butcher

**Also attending:** Lesley Close, Parish Clerk and Tracey Stephens, Admin Asst.

**74. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN**

No apologies were received

**75. DECLARATIONS OF INTEREST AND DISPENSATIONS**

There were no declarations of interest

**76. MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 10<sup>th</sup> September 2018 were agreed as a true record and signed by the Chair.

**77. PLANNING APPLICATIONS FOR CONSIDERATION**

There were no objections to the following applications:

18/04088/TCA		Rookery House, Wells Road	T1. Eucalyptus – fell T2. Scots Pine – remove Ivy T3. Corsican Pine – reduce overall canopy by 1m and reinstall cable bracing in upper canopy. Carry out PiCUS at 1m on main stem T4. Ash – crown reduce by 1m G1. Mixed species – trim hedge height to 4m G2. Cherry Laurel – cut top and both sides to 4m height
18/04186/TCA	Mr Chris Maggs	Green Gables, Wells Road	1 x Apple – fell
18/04416/TCA	Mr John Burns	12 Wells Road	T1. Sycamore – fell T2, T3, T4 Silver Birch – reduce crown height by up to 1.5m

**78. PLANNING DECISIONS**

The planning decisions were noted.

**Minutes subject to approval at the next meeting.**

**Signed .....** **Dated .....**

**Westfield Parish Council**

**79. PLANNING APPEAL**

Planning Appeal 18/00072/ENFAPL – 9 Wells Square, without planning permission, the formation of a vehicle access and creation of a parking area - was noted.

**80. RECREATION GROUNDS – NORTON HILL**

It was noted that repair of the ground beneath the basket swing had started

**81. RECREATION GROUNDS – WESTHILL**

**Resolved:** to accept a quote of £225 from Greensward to reduce the height and thin a hedge along the boundary.

A discussion was held about a new bench or benches at Westhill.

**Resolved:** to get further quotes for two benches and installation for next meeting. Benches to be placed near BMX track and at the back of Westhill Club.

A request has been made by Westhill Club to hold a car boot sale in the car park.

**Resolved:** to request further information from the club, including a risk assessment and insurance details.

**82. EVENTS**

**Litter pick** coordinated by Cllr Cooper on 6<sup>th</sup> October.

The litter pick did not take place as the weather was very poor.

**Remembrance.**

Cllr Jackson gave an update on the service at Westfield Trinity Methodist Church with a laying of wreaths at the memorial stone at 11am on Sunday 11<sup>th</sup> November. Cllr Hopkins is to lay a wreath for Westfield Parish Council.

**Christmas lights**

An update was given on the arrangements for the Christmas Lights switch on evening, which is to take place on Thursday 29<sup>th</sup> November.

**Resolved:** To accept a quote from St John Ambulance of £92 + VAT for two First Aid members to be present at the evening.

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**Signed .....** **Dated .....**

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**83. SIGNAGE TO THE PARISH COUNCIL OFFICE**

**Resolved:** To accept a quote from BaNES for £174.45 for new signs to the Parish Council office to be installed on the Wells Road.

**84. ALLOTMENT AT LARCH COURT**

Discussion was held around an environmental search at Larch Court and a quote from Thatcher and Hallam to appoint a company to do the search

**Resolved:** To accept the quote from Landmark, through Thatcher and Hallam, of £300 to carry out the search

**85. DOUBLE YELLOW LINES ON COBBLERS WAY AT THE TRAFFIC LIGHTS**

It was felt that cars parked by the houses on the junction with Cobblers Way and Wells Road are causing a hazard. Vehicles turning left into Cobblers Way can't see them until quite late and if there is a car waiting at the lights to exit Cobblers Way there is danger of a collision.

**Resolved:** to ask Highways to consider double yellow lines at the junction along to the turning into CFH Holdings.

**86. NOTICEBOARD BY THE MAIN ROAD (Cllr Honess)**

Cllr Honess said that he has been approached by some members of the public suggesting that there should be large notice boards for events in Westfield. There are currently two events in Westfield that we would want to publicise in this way and it was felt that for now the cost of a large noticeboard for this purpose was unnecessary.

**87. ITEMS FOR THE NEXT AGENDA**

- Hanging baskets by shops at Elm Tree Avenue
- Benches at Westhill

The meeting closed at 7:45pm.

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**Signed .....** **Dated .....**