

Westfield Parish Council

Minutes of the Environment and Development Committee Meeting held at the Oval Office, St Peters Business Park, Westfield on Monday 10th February 2020 commencing at 7pm

Present: Cllrs D Cooper (Vice Chair, in the Chair), V Cox, J Honess, R Hopkins, E Jackson, L Mansell and P Williams.

Absent: Cllrs G Fuller and B Wallbridge

Also attending: Lesley Close, Parish Clerk and Tracey Stephens, Admin Assistant

110. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Apologies were received and accepted from Cllrs Fuller and Wallbridge

111. DECLARATIONS OF INTEREST AND DISPENSATIONS

There were no declarations of interest.

112. MINUTES OF THE LAST MEETING

The minutes of the last meeting held on 13th January 2020 were agreed as a true record and signed by the Chair.

113. PLANNING APPLICATIONS FOR CONSIDERATION

There were no objections to the following applications:

20/00010/FUL	2 Nightingale Way	Erection of a two-storey rear extension (resubmission)
20/00217/FUL	2 Wells Square	Erection of a two-storey rear extension and provision of rear dormer
20/00531/TCA	7 Beech Terrace	1 no. Cherry tree – fell due to excessive shading
20/00533/FUL	7 Beech Terrace	Erection of a double storey extension to side of property

114. PLANNING DECISIONS

The Planning decisions were noted.

Minutes subject to approval at the next meeting.

Signed **Dated**

Westfield Parish Council

Cllr Jackson reported that she had been to a planning meeting which included a briefing on the Mendip Local Plan and B&NES are to respond to the consultation with objections.

115. RECREATION GROUND – NORTON HILL

- **Barbeques** – Cllr Honess advised that he is in contact with a local company to investigate further the option of stainless steel. Cllr Hopkins advised that he is still investigating the option of paving slabs.

Resolved: to add to the next agenda for updates

- **Fence between the Youth Shelter and NorWest Bowls Club** –

Resolved: to request a quote to remove the short fence and move the supporting post.

- **Legionella Risk Assessment** – There was no quote yet available, but the risk assessment had been looked at by a plumber and a quote is expected shortly

- **Pancake race at the recreation ground** - a request had been received from a member of the public who is organising a charity fund raising event for Time is Precious at Norton Hill on Saturday 22nd February 10-12.30pm.

Resolved: to agree the event providing a risk assessment and public liability are provided. To offer the use of the pavilion for the event, free of charge, providing it is manned at all times.

116. RECREATION GROUND – WESTHILL

- **New Pavilion** – it was noted that the plans have now been sent to B&NES for planning permission
- **BMX Track** – the advice from B&NES was noted.

Resolved: to await the next quarterly inspection for further information on the risk.

- **Self-closing gates at playground** – it was noted that none of the gates are closing properly

Resolved: to accept a quote of £870.20 from GB Sports and Leisure to replace the closing mechanisms.

117. EVENTS

- **VE Day 75** – It was noted that the next meeting is on 9th March.

Minutes subject to approval at the next meeting.

Signed **Dated**

Westfield Parish Council

Resolved: to invite members of the British Legion to the event

- **Fun Fair 13th – 17th May** – The dates of the Fun Fair this year were noted
- **Fun Day 7th June** - the date of the Fun Day was noted

118. CONIFERS ON THE CORNER OF WESTFIELD INDUSTRIAL ESTATE AND FOSSEWAY

Cllr Jackson reported that B&NES are looking into the issue with the conifers growing and covering the lights at the pedestrian crossing.

119. LIGHTING THE PIT PATH

Cllr Hopkins reported that he is meeting Gary Peacock of B&NES at the Pit Path on 19th February. Cllr Cooper to attend.

120. PARKING ON GREEN SPACES AT RUSKIN ROAD

Cllr Jackson reported that the issue had been brought to the attention of the Chief Executive in his visit to Westfield.

121. FLOWERS IN PUBLIC PLACES

The updated specification for the flowers in public places was noted.

Resolved: to accept the specification.

122. WAGS TENANCY AGREEMENT

Resolved: to accept the tenancy agreement with some amendments.

123. ITEMS FOR THE NEXT AGENDA

- A risk assessment on the steps from the car park to the shops at Elm Tree Avenue
- Barbeques at Norton Hill Recreation Ground
- Legionella Risk Assessment at Norton Hill Pavilion

To resolve that, under Section 100A(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information falling within those paragraphs indicated in Part 1 of Schedule 12A of the Local Government Act 1972, as amended.

The meeting closed at 8:05pm

Minutes subject to approval at the next meeting.

Signed **Dated**