

WESTFIELD PARISH COUNCIL

Minutes of the Meeting of the Council held at the Oval Office,
St Peters Business Park, Westfield on
Monday 3rd September 2012 commencing at 7.00 pm

Present: Chair: Cllr G Fuller
Councillors: A Clarke, S Hamilton, E Newman,
S Russell, R Moss, B Wallbridge and
P Wilkinson

In Attendance: Mrs L Welch, Parish Clerk
Mrs B Burridge, Administrative

55 Apologies for Absence

Apologies for absence were received and accepted with the reasons given from:

- Councillor R Appleyard who had a prior engagement;
- Councillor T Pack who was in hospital. The Council wished Cllr Pack well and a safe return back.

56 Declarations of Interest

There were no declarations of interest.

57 Co-option to the Parish Council

Resolved: Unanimously that the Council wished to co-opt Mr Andrew Butcher to the Parish Council pending advice from NALC that there was no legal impediment.

58 To receive the Declaration of Acceptance of Office

There was no Declaration at this time.

59 Minutes of the Annual Parish Council Meeting – 2nd July 2012

Resolved: That the Minutes of the Parish Council Meeting held 2nd July 2012 be signed as a correct record.

Minutes are draft until agreed at the next meeting.

Signed Dated

Westfield Parish Council

60 **Matters arising from the minutes for reporting only**

There were no matters arising from the minutes.

61 **Committee Reports**

Resolved: That the Minutes and recommendations contained therein of the Environment & Development meeting held on 9th July 2012 be noted.

62 **Outside Bodies Reports**

Members were asked to appoint a Representative of the Council on the Radstock and Westfield Economic Development Forum.

Resolved: That Cllr Russell be appointed as our Representative.

63 **Norwest Bowling Club Lease**

Resolved: Members agreed the signing of the lease.

64 **Westfield Community Plan**

Members received the Westfield Community Plan's Project Initiation Document and were asked to consider viring funds to a budget heading earmarked for the Community Plan.

Resolved: That the Project Initiation Document be noted and an amount of £550 be vired from surplus funds to a new Budget heading "Community Plan" for 2012/13, with authority for its spending given to the Environment and Development Committee.

65 **Chairman's Report**

- a. Access from Upper Court to Norton Hill Recreation Ground – We have now received feedback on the proposed access way which had been requested at the Annual Parish Meeting. Bloor Homes and B&NES have been approached and we are in the process of obtaining quotes for this work.
- b. Flags – Residents at the local shops had been asked for feedback on the flags. A few found the rings noisy but most were happy.
- c. Stone in front of Christmas Tree over the Time Capsule – Stoke Mines Group, Limpley Stoke had been approached and we have been given contacts for quotes and this is ongoing.
- d. Closing of Unit G1 - This has now been completed but we are still awaiting a cheque for the scrap. Once this has been received we can finalise this piece of work.

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Signed Dated

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66 **Bath and North East Somerset Councillors' report**

Cllr Moss reported that as a representative of the Council on the Big Lottery Steering Group he was involved in the interviews being held on 6th September to appoint an accountable body. Once appointed this will enable some of the Big Lottery money to be released.

Cllr Moss had spoken to Cllr Lesley Mansell from Radstock Town Council who like us had underspent on Grants and a suggestion was made that a joint advert be placed advising community organisations in the area about money available.

Cllrs Moss and Appleyard have complained to Bath and North East Somerset Council about not doing a proper job in Westfield with regard to grass cutting and rubbish. They were going to invite Dave Dixon to Westfield for a meeting to show him our concerns and would report back.

67 **Quality Status**

Members received a report on the Quality Status Scheme.

Resolved: That agreement be given for the Clerk to go ahead and work towards applying for Quality Status.

The Meeting finished at 7.28 pm

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Signed Dated