

## WESTFIELD PARISH COUNCIL

Minutes of the Meeting of the Council held at the Oval Office,  
St Peters Business Park, Westfield on  
Monday 2<sup>nd</sup> July 2012 commencing at 7.00 pm

**Present:** Chair: Cllr G Fuller  
Councillors: R Appleyard, A Clarke, S Hamilton,  
E Newman, S Russell, R Moss, T Pack,  
B Wallbridge and P Wilkinson

**Also Present:** 2 Members of the Public

**In Attendance:** Mrs L Welch, Parish Clerk  
Mrs B Burrige, Administrative

### 42 Apologies for Absence

There were no apologies for absence.

### 43 Declarations of Interest

Councillor R Appleyard - Agenda Item 51, Insurance Claim – Husqvarna  
Cultivator – Personal as a member of WAGS  
Councillor R Moss - Agenda Item 51, Insurance Claim – Husqvarna  
Cultivator – Personal as a member of WAGS  
Councillor S Hamilton – Agenda Item 51, Insurance Claim – Husqvarna  
Cultivator – Personal as grandson is a member of  
WAGS

### 44 Co-option to the Parish Council

**Resolved:** To defer a decision until the next Council Meeting to obtain more  
information on the applicant.

### 45 Minutes of the Annual Parish Council Meeting – 6<sup>th</sup> June 2012

**Resolved:** That the Minutes of the Parish Council Meeting held 6<sup>th</sup> June  
2012 be signed as a correct record.

### 46 Matters arising from the minutes for reporting only

There were no matters arising from the minutes.

Minutes are draft until agreed at the next meeting.

Signed ..... Dated .....

## Westfield Parish Council

### 47 Committee Reports

- Resolved:**
- 1) That the Minutes and recommendations contained therein of the Environment & Development meeting held on 11<sup>th</sup> June 2012 be noted;
  - 2) That the Minutes and recommendations contained therein of the Finance & Personnel meeting held on 25<sup>th</sup> June 2012 be noted.

Chair of the Finance & Personnel gave an update on the minutes.

- a) The Goalposts had been removed and the grass had been reseeded.
- b) The Disposal of Unit G1 – the contract stated that the building had to be returned to its original state. Having gone out to tender we accepted a quote of £2,952 plus VAT.

### 48 Annual Review of the Health and Safety Policy

Members were asked to review the Health and Safety Policy.

**Resolved:** That the Health and Safety Policy be adopted.

### 49 Code of Conduct for Parish Councillors in England

Members were asked to consider adopting the NALC Code of Conduct for Parish Councils and a discussion took place on the new disclosable pecuniary interests and regulations and how to disclose members interests, especially pecuniary interests.

**Resolved:** That we look at the Code of Conduct used by Bath and North East Somerset Council as it may be simpler to have a uniform set of practices for all the Parishes in B&NES.

### 50 Outside Bodies

Members received the Westfield Community Plan Steering Groups Minutes of the meeting held on Wednesday 16<sup>th</sup> May Steering Group.

**Resolved:** That the report of the meeting be noted.

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Signed ..... Dated .....

**Westfield Parish Council**

**51 Insurance Claim – Husqvarna Cultivator**

Members were informed that the Insurance Company had confirmed that a cash settlement could be requested for the current value of the stolen cultivator, and the Parish Council is at liberty to use any or all of these funds to purchase any model of cultivator it prefers. It was noted that WAGS had confirmed the new cultivator would not go on site until secure storage was in place, to include a concrete base and loops to chain it down. Perimeter fencing was also being considered.

**Resolved:** That this be noted and the Parish Clerk will now put in a claim and bring it back to the next Finance and Personnel meeting.

**52 Chairman’s Report**

The Chair had nothing to report.

**53 Bath and North East Somerset Councillors’ report**

Councillor Appleyard had nothing to report.

**54 Items for the next Agenda**

**Co-option to the Parish Council**

The Chair thanked Mr Butcher for attending the meeting and he was asked to give some background information.

**The Meeting finished at 7.25 pm**

Minutes are draft until agreed at the next meeting.

Signed ..... Dated .....