

WESTFIELD PARISH COUNCIL

Minutes of the Meeting of the Council held at the Boardroom, The Oval Office, Cobblers Way, Westfield on Tuesday 2nd January 2018 commencing at 7.00pm

Present: Chair: Cllr G Fuller
Cllrs D Cooper, R Hopkins, E Jackson, L Mansell, B Wallbridge, P Wilkinson and P Williams

Absent: Cllrs A Butcher, K Docherty and J Honess

Attending: L Welch, Parish Clerk and Tracey Stephens, Admin Asst

138. APOLOGIES FOR ABSENCE

There were no apologies for absence.

139. DECLARATIONS OF INTEREST AND DISPENSATIONS

- Cllr Jackson declared an interest in item 9, Local Government Boundary Commission as a BaNES councillor.

140. MINUTES OF THE PARISH COUNCIL MEETING – 4th December 2017

Resolved: that the minutes of 4th December 2017 be signed as a correct record.

141. COMMITTEE REPORTS

(a) Environment and Development Committee – 11th December 2017

Resolved: That the Minutes of the Environment and Development meeting held on 11th December 2017 be noted.

(b) Finance and Personnel Committee – 13th December 2017

Resolved: That the Minutes of the Finance and Personnel meeting held on 13th December 2017 be noted.

Minutes are draft until agreed at the next meeting.

Signed Dated

Westfield Parish Council

142. APPROVAL OF ANY ITEMS OF £5,000 AND CONSIDERATION OF ANY VIREMENT

The contract for the Christmas lights with Lamps and Tubes for the year 2017-2018 for £6,300 was accepted.

143. WESTFIELD NEIGHBOURHOOD PLAN WORKING GROUP

It was noted that the Reg 14 consultation ended on 11th December and that the next meeting is on 22nd January

144. TO CONSIDER AMENDING FINANCIAL REGULATION 6.21

Resolved: To accept the recommendation from Finance and Personnel to amend Financial regulation 6.21 allowing for use of a debit card.

145. GRANT TO WESTHILL CLUB

No application for grant funding had been received by the time of the meeting.

146. LOCAL GOVERNMENT BOUNDARY COMMISSION

It was noted that Westfield's boundaries do not change to any great extent in this consultation. Discussion was held about whether to consider becoming a town as opposed to a parish.

Resolved: To investigate the criteria needed to become a town council and add to the next agenda for discussion.

147. CREATING COMMUNITY IDENTITY

The Parish Council received the Guidance Notes and Application form for the Westfield Inspirational Citizen Award.

Resolved: To create a Westfield Inspirational Citizen award, as outlined in the Guidance Notes, with the addition in the Guidance Notes of the fact that the Parish Council reserves the right to not make an award at its discretion. The Award to be made the Annual Parish Meeting.

It was reported that residents are still making favourable comments about the Christmas lights in Westfield.

Resolved: to write a press release saying that residents have responded very well to the Christmas lights and that next year there will be an award for the property with the best illuminations.

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148. GRASS CUTTING IN WESTFIELD

Feedback was given from the working group meeting.

Resolved: To request a meeting with officers at BaNES to discuss further.

149. OUTSIDE BODIES REPORTS

Radstock Museum: Cllr Jackson reported on a successful Christmas Fayre.

Cllr Jackson thanked the Parish Council for its participation in the Christmas Tree festival at the Trinity Methodist church in Radstock.

Mardons: A request was made for a photo and press release regarding the installation of a defibrillator on the outside wall of the club

Resolved: to organise a photo shoot at the club and publicise it.

150. CHAIRMAN'S REPORT

The Chairman thanked everyone for their contribution to a successful 2017 in the parish.

151. B&NES COUNCILLOR'S REPORT

Cllr Jackson reported on signage for Mardons and that she will allocate some ward councillor's initiative money for highway signs directing visitors to the club.

152. ITEMS FOR THE NEXT AGENDA

- To consider whether to change from a parish to a town

The meeting closed at 7:40pm.

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Signed Dated