

WESTFIELD PARISH COUNCIL

Minutes of the Meeting of the Council held at the Methodist Church, Westfield on Tuesday 27th June 2011 commencing at 7.00 pm

Present: Chair: Cllr R Appleyard
Vice Chair: Cllr G Fuller
Councillors: R Baber, Mrs A Clarke, C Cray (7.07 pm),
Mrs S. Hamilton, R Moss, E Newman, and
T T Pack,

In Attendance: Mr John Furze (Locum Clerk)
Mrs H Franklin (Finance Officer)

Also Present: Three (3) Members of the Public

32. Apologies for Absence

Apologies for absence were received from Councillor P Wilkinson who is away on holiday and Councillor Mrs S Russell who has family commitments.

RESOLVED: To accept the apologies with the reasons given.

Cllr Chris Cray arrived at 7.07pm.

33. Chairman's Announcements

There were no Chairman's announcements.

34. Declarations of Interest

There were no Declarations of Interest made at this time.

35. Exclusion of the Press and Public

The Chair asked the Locum Clerk if there were any items to be dealt with after the Public (including the Press) had been excluded.

Resolved: That Agenda Item No 43 Staff In Confidence be treated as confidential and dealt with after the Public (including the Press) had been excluded.

36. Minutes of the Parish Council Meeting – 31st May 2011

Resolved: That the Minutes of the Parish Council Meeting held on 31st May 2011 be signed as a correct record.

37. Accounts for Payment

Members were asked to review and approve a Schedule of Accounts for Payment.

- Resolved:**
- i) That the Schedule of Accounts be approved for payment;
 - ii) That Councillors T Pack and E Newman be appointed to sign the latest batch of cheques;
 - iii) That a cheque for £100 be authorised for Petty Cash now that Encashment facilities had been confirmed.

38. Lease of Computers

Members were asked to review and consider the continuation of lease on computers used by Westfield currently owned by Radstock Town Council.

- Resolved:** That a decision on item be deferred and discussed under Confidential Session.

39. Waterford Park Allotments

Members received a verbal update from the Chair of Council, Councillor R Appleyard.

Councillor R Appleyard proposed that Westfield Parish Council adopt/take on the lease of Westfield Allotments from Bath & N E Somerset Council and request that Westfield Allotment Garden Society, aka WAGS, to administer the general management and maintenance of the allotments for a agreed payment to the Council. This proposal with seconded by Councillor R Moss.

Councillor C Cray proposed an amendment that WAGS do not administer the allotments and that Westfield Parish Council take on the running of the allotments themselves. This amendment was seconded by Councillor S Hamilton.

A vote was consequently taken on the amendment with 2 in favour and 7 Councillors voting against. The amendment was therefore lost.

A vote was then taken on the proposal with 6 in favour and 2 Councillors against. The proposal was therefore carried.

- Resolved:**
- 1) That Westfield Parish Council adopt/take on the lease of Westfield Allotments from Bath & N E Somerset Council and WAGS be engaged to administer and maintain the allotment site for an agreed annual payment to the Council;
 - 2) That two members of Westfield Parish Council be requested to sit on the committee of WAGS.

40. Provision of Parish Notice Board

Members received a verbal update from the Chair of Council, Councillor R Appleyard in respect of the provision of a Parish notice board.

- Resolved:**
- 1) That a Community notice board be erected at an agreed position outside of Westfield Shops;
 - 2) That the notice board has three sections; one for official Westfield Parish Council notices, one for Community notices and one for Bath & N E Somerset notices;

41. Planning Applications for Consideration

Members considered planning applications for planning consent that had been submitted for consultation by the local planning authority.

Resolved: That the Local Planning Authority be advised of the observations of the Council on the submitted applications as below:

- i) 11/02002/FUL Fosse Way School, Longfellow Road – Erection of a polytunnel

Recommend Approval

- ii) 11/01859/FUL Mr Tim Sheppard 28 Highfields, Westfield, Radstock BA3 3UH – Erection of a single storey rear extension.

Recommend Approval

42. Planning Decisions

Members received a schedule of recent decisions made by the Local Planning Authority.

Resolved: To note the submitted schedule.

43. Confidential Business

Resolved: In accordance with Agenda Item No 35 the confidential nature of the business to be transacted, the press and public should be excluded during consideration of the next Agenda Item – Staff in Confidence.

Mrs Franklin left the meeting at 8.15 pm

- Resolved:**
- 1) That Westfield Parish Council should relocate to Oval Homes Building, St Peter's Park, Westfield and the Locum Clerk be authorised to make the arrangements;
 - 2) That a Budget of £4,000 be created to effect the move to the new office and for the purchase of suitable IT equipment;
 - 3) That the Locum Clerk requests Midsomer Norton Town Council and Radstock Town Council to join with this Council to discuss the continuance of Ground Services supplied by this council.

The Meeting finished at 9.10 pm

Signed:

Dated: