

**Westfield Parish Council**

**Minutes of the Environment and Development Committee Meeting held at the Oval Office, St Peters Business Park, Westfield on Monday 12<sup>th</sup> June 2017 commencing at 7pm**

**Present:** Cllrs B Wallbridge (Chair), D Cooper (Vice Chair), K Docherty, G Fuller, J Honess, E Jackson, L Mansell and P Williams.

**Also attending:** Lesley Welch, Parish Clerk, Tracey Stephens, Admin Assistant

**17. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN**

There were no apologies for absence.

**18. DECLARATIONS OF INTEREST AND DISPENSATIONS**

- Cllr Jackson declared an interest in item 4 – Planning Applications for consideration as a member of the BaNES Planning Committee.
- Cllr Honess declared an interest in item 11 – Noticeboard at Nightingale Way as he knows the person that sent in the quote.
- Cllr Butcher declared an interest in item 4 – Planning Applications for consideration, 30 St Peters Road, as he lives on St Peters Road

**19. MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 8<sup>th</sup> May 2017 were agreed as a true record and signed by the Chair.

**20. PLANNING APPLICATIONS FOR CONSIDERATION**

The Committee had no objections to the following applications:

17/02105/FUL	Erection of a single storey front and side extension, internal alterations and external works to accommodate disabled user facilities	6 Linnet Way
17/02531/FUL	Conversion of a garage into an ancillary living annexe	30 St Peter's Road
17/02464/FUL	Erection of a single storey rear extension to an industrial unit with a new site access, car park and ancillary works	44A First Avenue
17/02050/FUL	Erection of a 5'6" fence at front of property	Sunnycroft, Wells Road

**Minutes subject to approval at the next meeting.**

**Signed .....** **Dated .....**

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**17/02296/OUT - Outline application for the erection of up to 3no dwellings in existing garden – 39 Nightingale Way**

The Committee objected to 17/02296/OUT on the grounds of overdevelopment of the site, and shared the concerns of the consulted officers from Highways, Landscape Environment team, Arboriculture Environment team and Public Rights of Way team.

**21. PLANNING DECISIONS – including:**

**Parcel 5400, Fosseyway South, Midsomer Norton – 17/01453/FUL** – noted that this is to be determined by BaNES Development Management Committee.

The planning decisions were noted.

**22. RECREATION GROUNDS – NORTON HILL**

**Resolved:** (1) To delegate authority to the Clerk to purchase a tennis net.  
(2) To obtain further quotes for replacing the whole surface at the play area and bring to the next meeting.

**23. RECREATION GROUNDS – WESTHILL**

**Resolved:** (1) To accept the quote of £110 from Greensward to cut the hedge  
(2) To get further quotes for rectifying the items arising from the quarterly inspection and bring to the next meeting

**24. ALLOTMENTS**

**Resolved:** (1) Cllr Jackson to request BaNES cut the overgrown area at Larch Court due to concerns about fly tipping and environmental health.  
(2) Mark Cassidy of BaNES to be invited to view the area.  
(3) To consult with WAGS about making the area at Larch Court an allotment site

**25. HERITAGE TRAIL**

**Resolved:** (1) To obtain clarification from Signefex about the durability of the wayfinder discs that have been quoted - £475.20 – and to ask for further quotes for more robust materials, if needed;  
(2) to bring the four noticeboards to Committee in July for final agreement.

**26. TO GIVE INITIAL CONSIDERATION TO BECOMING A WALKERS ARE WELCOME PARISH**

**Resolved:** Not to take part in the Walkers Are Welcome scheme at present.

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**Signed .....** **Dated .....**

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**27. NOTICEBOARD AT NIGHTINGALE WAY**

**Resolved:** To accept the quote for £150 to renovate the noticeboard

**28. EVENTS**

- **Fun fair feedback**

The issues around the organisation of the fun fair were discussed, recognizing that on the whole it had been a successful event for Westfield once again.

**Resolved:** (1) To ban the giving of goldfish as prizes at future events.  
(2) To meet with Shaun Rogers well in advance of the fair next year, outlining everything needed from him in order to put the event on, including risk assessments for the stalls.

- **Fun Day feedback**

Cllr Hopkins proposed a vote of thanks to Cllrs Wilkinson and Cooper for their work on the event. The day was considered a success, in spite of the weather. Unfortunately the dog show had to be cancelled due to the rain, but all other ring events went ahead.

**Resolved:** To write a letter to the Midsomer Norton and Radstock Silver Band expressing disappointment that they weren't able to perform for longer.

**29. FRONT GARDEN COMPETITION**

Councillors were reminded that they can nominate gardens in Westfield that they notice as being worthy of entry to the competition. Forms were distributed for the purpose.

**30. COMMUNITY ENGAGEMENT POLICY AND ACTION PLAN**

**Resolved:** To recommend to Council on 3<sup>rd</sup> July that the Community Engagement Policy and Action Plan be agreed, with the addition of the Front Garden Competition as community engagement.

**31. YOUTH SERVICE PLANS (Cllr Jackson)**

The Youth Service meeting had been cancelled, so there was nothing to report.

**32. HISTORY OF WESTFIELD EXHIBITION AT RADSTOCK MUSEUM (Cllr Jackson)**

**Minutes subject to approval at the next meeting.**

**Signed .....** **Dated .....**

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**Resolved:** Cllr Jackson to send specification of display boards together with details of companies which supply what they require, in order to obtain quotes.

**33. CONCERNS FROM RESIDENTS OF ALCAN ESTATE (Cllr Cooper)**

Cllr Cooper reported concerns from residents of Eagle Drive about the overhang of Maple trees from the Old Pit Road behind the houses.

**Resolved:** Cllr Cooper to get some photos for Cllr Jackson to take it up with the tree officer at BaNES.

There was also concern for a green area at the end of Nightingale Way that is supposed to be cut by Linden Homes. This not being done and the area is seriously overgrown.

**Resolved:** Cllr Jackson to speak to Linden Homes.

**34. POLICY FOR USE OF SOCIAL MEDIA**

**Resolved:** To recommend to Council on 3<sup>rd</sup> July that the policy for use of social media be agreed with the addition of words to discourage writing of extreme religious views.

**35. FREDERICKS FOUNDATION**

It was confirmed that the funds for helping businesses with economic development were now available to Westfield. Councillors were asked to think about a good way of using the money and bring to the next meeting.

**36. PLANT A TREE CHARTER LEGACY**

**Resolved:** To register Westfield Parish Council as a Charter Branch of the legacy

**37. ITEMS FOR THE NEXT AGENDA**

- Quotes for replacing the surface at Norton Hill Play area
- Quotes for the work needed to rectify items arising from the quarterly inspection at West Hill play area.
- Heritage trail
- Fredericks Foundation
- Westfield Parish Council's 10<sup>th</sup> anniversary

The meeting closed at 8:45pm

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**Signed .....** **Dated .....**

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