

## WESTFIELD PARISH COUNCIL

Minutes of the Environment and Development Committee Meeting held at the Oval Office, St Peters Business Park, Westfield on Monday 9<sup>th</sup> January 2012 commencing at 7pm

**Present:** Chair of the Committee: Cllr E Newman  
Chair of the Council: Cllr R Appleyard (Vice Chair of the Committee)  
Councillors: R Baber for item 1, G Fuller, S Russell and P Wilkinson.

**In Attendance:** Mrs L J Welch (Parish Clerk)

Cllr Appleyard opened the meeting by noting that Cllr Baber had stepped down as Chair of the Committee. The Committee thanked him for his work in leading the Committee, which was much appreciated.

### 41. Election of Chair

Cllr Newman was elected Chair of the Committee. Cllr Baber noted that his intention to step down from the Committee and left the meeting at this point.

Cllr Newman chaired the meeting from here on.

### 42. Apologies for Absence

There were no apologies for absence.

### 43. Declarations of Interest

There were no declarations of interest.

### 44. Minutes of the last meeting

The minutes of the meeting held on 28<sup>th</sup> November 2011 were agreed as a true record and signed by the Chairman.

### 45. Matters arising

There were no matters arising from the minutes.

Minutes subject to approval at the next meeting.

Signed ..... Dated .....

## Westfield Parish Council

### 46. Planning Applications for Consideration

No new planning applications had been received, however it was noted that Planning Application no 11/03349/FUL for 6 x four bed detached dwellings and 1 x three bedroom dwelling following demolition of existing industrial buildings at Designer Composites, Fosseyway, had been withdrawn.

The Committee noted the decisions made under delegated authority relating to the December 2011 Planning Applications, as follows:

App No	Applicant	Location	Proposal	Decision by Westfield PC
11/05035/TCA	Mrs J Partridge	Endersley. Welton Road Radstock BA3 3UD	Fell to ground level Silver Birch & Lawson Cypress trees & crown reduce by 50% Goats Willow tree	No objections but some concerns about the willow to be confirmed.
11/05001/TCA	AFP	9 Cypress Terrace Westfield BA3 3TL	Reduce crown by 30 – 40% and reshape of Cherry tree	No objections.
11/04985/FUL	Greensky Developments Ltd.	Norton Hill Garage, Fosseyway, Westfield	Erection of 667 sqm of retail development consisting of general retail (A1) in unit 1 & 2 & hot food take away (A5) in unit 3 & an ATM in Unit 1 together with assoc. parking & landscaping (Amended scheme)	We welcome the development of the retail site with off street parking.
11/04982/FUL	Quality Care Homes	Whitehaven Residential Home, Fosseyway, Westfield	Extension and alterations to roof to provide additional residents accommodation.	No objections.
		Shelley Rd, Westfield, adj to 30 Shelley Rd & to the rear of a garage block	Notice of intention to apply for an order for stopping up a portion of highway adjacent to 30 Shelley Road, Westfield, Radstock	No objections.

### 47. Planning Decisions

There were no Planning Decisions received from BANES this month.

Minutes subject to approval at the next meeting.

Signed ..... Dated .....

**Westfield Parish Council**

**48. Time Capsule**

It was noted that three items had been received for the time capsule to date. The Committee discussed the landscaping of the area where the tree, time capsule and plinth were to be established.

- Resolved:** (1) That Cllr Fuller discusses the requirement of the stone plinth with a local stonemason.
- (2) That Cllr Appleyard leads work in putting together a draft plan of the area.

**49. Community Plan for Westfield**

It was noted that one volunteer had come forward for the Steering Group for the Community Plan and the Chair reported that he knew of one other.

- Resolved:** To contact local organisations such as the Police requesting a representative on the Steering Group.

**50. Events**

**A) Queen's Diamond Jubilee**

The Committee discussed marking the Queen's Diamond Jubilee in June.

- Resolved:** (1) To recommend to the Finance and Personnel Committee that 8 flags and poles be purchased for insertion in the Christmas Tree brackets outside the local shops, for 4-6 weeks around the Jubilee.
- (2) If the recommendation is agreed by the Finance and Personnel Committee then contact be made with the local businesses asking if they would like to take part in the celebrations and stating that the Parish Council would be putting up the flags as a catalyst and hope the businesses will also find ways to mark the occasion.
- (3) Cllr Appleyard would contact the residents above the shops to let them know the intentions regarding the flags.
- (4) It was thought that 5 x 3' flags would be appropriate, but Councillors to meet on site to ensure the size is correct and the flags hang attractively.

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Signed ..... Dated .....

**Westfield Parish Council**

**B) Carnival 2012**

The Committee discussed establishing its support and presence at the November 2012 Carnival with a stall offering, for example, hot drinks or roasted chestnuts, for donations to a local charity, such as the residents' funds in local care homes.

**Resolved:** That enquiries about certification needed etc be made and brought back to the Committee.

**51. Confidential Business**

It was agreed to exclude the press and public on the grounds that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.

**52. Website Quotes**

The Committee received four website quotes.

**Resolved:** (1) that the two lowest tenders be invited to give demonstrations in the office, Councillors are welcome to attend.

(2) That both companies be invited to give links to other websites they have created and this be circulated to all Councillors.

The meeting ended at 7.45pm.

Minutes subject to approval at the next meeting.

Signed ..... Dated .....