

## WESTFIELD PARISH COUNCIL

Minutes of the Meeting of the Council held at the Oval Office,  
St Peters Business Park, Westfield on  
Monday 5<sup>th</sup> September 2011 commencing at 7.00 pm

**Present:** Chair: Cllr R Appleyard  
Vice Chair: Cllr G Fuller  
Councillors: R Baber, Ms A Clarke, C Cray,  
Mrs S. Hamilton, R Moss  
E Newman, T Pack,  
Mrs S Russell and P Wilkinson

**In Attendance:** Mrs L J Welch (Parish Clerk)  
Mrs B Burridge (Administrative)

**Also Present:** Simon Gaits from Linden Homes

**58. Apologies for Absence**

There were no apologies for absence.

**59. Declarations of Interest**

There were no Declarations of Interest made at this time.

**60. Minutes of the Parish Council Meeting – 15<sup>th</sup> August 2011**

**Resolved:** That the Minutes of the Parish Council Meeting held on 15<sup>th</sup> August 2011 be signed as a correct record.

**61. Matters arising from the minutes for reporting only**

There were no matters arising.

**62. Linden Homes**

Members were given an update on the Alcan site project and the new homes and road layout in Radstock by Simon Gaits of Linden Homes.

**Resolved:** That Simon Gaits be thanked for his presentation. That a debate on the use of Section 106 funding be put on the Agenda for the next meeting with input, if possible, from the Bath & North East Somerset Planning Officer.

Minutes are draft until agreed at the next meeting.

Signed ..... Dated .....

**Westfield Parish Council**

Councillor Appleyard handed the Chair over to Councillor Fuller to Chair the next item.

**63. Motion to Council from Councillor C Cray**

A vote was taken on Councillor Cray's motion "Independent of Westfield Parish Council wish to place the following motion before the council on 5<sup>th</sup> September 2011. That we have no confidence in the Chair of the Council, because of his lack of consultations to the rest of the council during his term of office to date. He also tends to run this council as his own, without conferring the rest of the Council'.

Councillor Mrs S Russell asked for an amendment to the above motion: "That Independent be removed and a list of Councillors in the motion be added". The amendment was seconded and voted on:

Result of Vote:      6 For  
                                 3 Against

A vote was taken on the amended motion that becomes the substantive motion. The result was as follows:

That Councillor Cray and Councillor Hamilton have no confidence in the Chair of the Council, because of his lack of consultations to the rest of the council during his term of office to date. He also tends to run this council as his own, without conferring the rest of the Council'.

Result of Vote:      2 For  
                                 8 Against  
                                 1 Abstention

The motion falls.

**Resolved:** That Councillor Appleyard remain Chair of Westfield Parish Council.

Councillor Appleyard resumed chairing the meeting.

**64. Review of Venue for future meetings of the Parish Council**

Members were asked to review the venue for future meetings.

**Resolved:** That a report be bought back to the next Council meeting with costings of the venues discussed.

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Signed ..... Dated .....

**Westfield Parish Council**

**65. Chairman's Announcements**

The Chair reported that he had received an Email from the Mayor of Midsomer Norton, who is now running the Twinning Association, informing us that they had met with Ambares et Legrave and will be signing a new Charter with them. They are asking if Westfield and Radstock would like to join as well.

**Resolved:** That a Representative from the Twinning Association attend the next Council meeting.

**66. Waterford Park Allotments**

Members were advised that the recommendation's on the draft Lease for the allotments had been provided by our Solicitors, Withy King.

**Resolved:** That the sub lease be presented to Westfield Allotment and Garden Society (WAGS) and for them to come back and raise any issues. That the Clerk ties up the legal position with Bath and North East Somerset Council with regard to the Head lease.

**67. Noticeboard**

Members were advised that Councillor Appleyard and Moss would be using their Bath and North East Somerset Councillor Initiative Fund for the purchase of a noticeboard to be placed by the Westfield Shops. The noticeboard would consist of three sections, one for Parish information, one for Bath & North East Somerset Council information and the other for Community information.

**Resolved:** Members agreed that Bath & North East Somerset Council would pay the Initiative Fund to Westfield Parish Council for the purchase of the noticeboard.

**68. Bath and North East Somerset Councillors' report (Radstock and Westfield Economic Development Forum)**

Members were advised that a representative from Radstock and Westfield Economic Development Forum would be attending the next Council meeting.

**Resolved:** That this be noted.

**69. Outside Bodies Reports from Parish Council Representatives**

Members were asked to consider being a representative of Westfield Parish Council on outside bodies.

**Resolved:** That the outside bodies be approached and asked if they need a representative from Westfield Parish Council. That Councillor E Newman be the representative on the Public Transport Liaison Group.

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Signed ..... Dated .....

**Westfield Parish Council**

**70. Committee Terms of Reference**

Members were asked to consider the Terms of Reference for the Finance and Personnel Committee and the Environment and Development Committee.

**Resolved:** That the Terms of Reference be adopted. The representatives on the two committees are as follows:

**Finance & Personnel Committee**

Chair: Councillor R Moss  
Vice Chair: Councillor P Wilkinson

Councillor R Appleyard (Ex Officio)  
Councillor A Clarke  
Councillor G Fuller (Ex Officio)  
Councillor S Hamilton  
Councillor T Pack

**Environment & Development Committee**

Chair: Councillor R Baber  
Vice Chair: Councillor R Appleyard (Ex Officio)  
Councillor G Fuller (Ex Officio)  
Councillor E Newman  
Councillor S Russell  
Councillor P Wilkinson

**71. Bath and North East Somerset Council (Reorganisation of Community Governance) and Norton Radstock Town Council) Order 20.11 (Cllr T Pack)**

Cllr Pack spoke of his concerns regarding budgetary provision and the Reorganisation Order as the figures did not agree.

**Resolved:** That the Finance and Personnel Committee write to Bath and North East Somerset Council asking for clarification.

Councillor R Baber left the meeting at 9.15 pm

**72. Christmas Lights (Cllr Appleyard)**

Cllr Appleyard reported that he had attended a meeting at Bath and North East Somerset Council with Cllr Russell and Cllr Hamilton regarding Christmas Lighting. Unfortunately the quote he had been promised had not arrived. This item will now be put on the next Agenda.

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Signed ..... Dated .....

**Westfield Parish Council**

**73. Planning Applications for Consideration**

Members considered planning applications for planning consent that had been submitted for consultation by the local planning authority.

**Resolved:** That the Local Planning Authority be advised of the observations of the Council on the submitted applications as below:

- i) 1/03487/FUL Mr Rob Baker, 1 Swallow Close, Midsomer Norton, Radstock BA3 4PZ – Erection of two storey side extension with rear conservatory.

**No Objection**

**74. Planning Decisions**

Members received a schedule of recent decisions made by the Local Planning Authority.

**Resolved:** To note the submitted schedule.

**75. Items for next Agenda**

- i) Christmas Lights;
- ii) Twinning Association;
- iii) Radstock and Westfield Economic Development Forum
- iv) Outside Services – Update report
- v) Review of Venue for future meetings of the Parish Council

**76. Confidential Business**

**Resolved:** In accordance with the confidential nature of the business to be transacted, the press and public should be excluded during consideration of the next agenda Items.

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Signed ..... Dated .....