

WESTFIELD PARISH COUNCIL

Minutes of the Meeting of the Council held at the Oval Office,
St Peters Business Park, Westfield on
Monday 1st June 2015 commencing at 7.00 pm

Present: Chair: Cllr R Moss

Cllrs A Butcher, D Cooper, K Docherty, G Fuller, R Hopkins,
A Seaman-Moss, B Wallbridge, P Wilkinson and P Williams.

Absent: Cllr E Jackson.

Attending: Kay Kulling for Item 3, Co-option to Council
Tracey Stephens, Admin Assistant, Lesley Welch, Parish Clerk

29. Apologies for Absence

Apologies for absence were received and accepted from Cllr Jackson who was on holiday.

30. Declarations of Interest and Dispensations

Cllr R Moss declared a personal interest in item 3 Co-option to Council as one of the candidates was a family member and in item 7 Approval of any items over £5,000 as the Chair of the Big Local Steering Group.

Cllr Moss stepped down as Chair for item 3, Co-option to the Council, he left the room and did not take part in the vote.

31. Co-option to the Council

Cllr Wallbridge took the Chair for this item. He welcomed both candidates, Kay Kulling and Angie Seaman-Moss. He invited both to say a few words to the Council and allowed questions from Councillors. Both candidates then left the room. The co-option was decided by a paper ballot, with 5 votes for Angie Seaman Moss and 3 votes for Kay Kulling.

Resolved: That Angie Seaman-Moss be co-opted to the Parish Council.

Cllr Wallbridge informed the candidates of the result, confirming that both would have been co-opted had the vacancies been available and asking Kay Kulling to consider working with the Parish Council on items such as the Neighbourhood Plan and standing for Council again should a vacancy arise.

Minutes are draft until agreed at the next meeting.

Signed Dated

Westfield Parish Council

32. Declarations of Acceptance of Office and Register of Interest forms

Angie Seaman-Moss signed her Declaration of Acceptance of Office.

In respect of elected Councillors, it was confirmed that all Declarations of Acceptance of Office had been received and that all but one Register of Interest forms.

33. Minutes of the Parish Council Meeting – Monday 11th May 2015

Resolved: That the minutes of the Parish Council Meeting held on 11th May 2015 be agreed and signed as a correct record.

34. Committee Reports

(a) Environment and Development Committee – 18th May 2015

Resolved: That the Minutes of the Environment and Development meeting held on 18th May 2015, be noted.

(b) Finance and Personnel Committee – 20th May 2015

Resolved That the Minutes of the Finance and Personnel meeting held on 20th May 2015 be noted.

35. Approval of items over £5,000 and consideration of any virement

Resolved: that the Somer Valley FM invoice in respect of Big Local funds be agreed in the amount of £5,230.75.

36. Annual Return 2014/15

The Council considered the Annual Return including the Accounting Statement and Annual Governance Statement, together with the reasons for the amendment of £702 to the accounts from the year end accountants DCK Beavers Ltd.

Resolved: That the Annual Return 2014/15 be agreed, to include the Accounting Statements (section 1) and the Annual Governance Statement (section 2).

37. Annual Accounts 2014 15

Resolved: That the Annual Accounts 2014 15 be agreed and signed accordingly.

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38. Outside Bodies Reports

- Resolved:** (1) That the BEMS Patients Forum be taken off the list of Outside Bodies;
- (2) That the response from Radstock Transport Group that this group is now defunct be noted; If any Councillors were interested in working with the North Somerset Railway Company they should inform the Clerk.
- (3) That Cllr Ron Hopkins be appointed as the Flood Representative
- (4) That it be noted that Cllr Cooper has been welcomed to the Mardons Group as the Parish Council representative.
- (5) That it be noted that the Parish Forum no longer existed and that Police matters could be raised at the Somer Valley Forum.

39. Chairman's Report

Cllr Moss reminded elected Councillors to complete their expenses forms and return them to BANES by 4th June.

Grass cutting in Westfield was raised and is on the agenda of the next Environment and Development Committee meeting.

- Resolved:** (1) that the Clerk requests maps of grassed areas from BANES and CURO;
- (2) that the BANES Councillors for Westfield undertake a compare and contrast exercise of grass cutting in Westfield and Bath;
- (3) that a press release goes out stating that the Parish Council is aware of the difficulties and is looking for ways to overcome it.

40. Bath and North East Somerset Councillors' report

The Chairman reported on the BANES Annual General Meeting ten days ago. There is now a Conservative majority administration. Councillors are waiting for the national budget on 18th June to see what changes it brings locally.

Before the close of the meeting, Cllr Wilkinson reminded Councillors about the Fun Day on Sunday 7th June, they are short of helpers and all help is most welcome.

The meeting closed at 7.37pm.

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Signed Dated